



# CITY OF TOLLESON

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**TOLLESON FIRE PUBLIC SAFETY PERSONNEL  
RETIREMENT SYSTEM BOARD MEETING AGENDA  
ZOOM MEETING ID: 847 5640 5298  
WEDNESDAY, JUNE 3, 2026  
5:00 PM**

**THIS MEETING WILL BE HELD BY REMOTE PARTICIPATION ONLY.**

Members of the public may participate in the meeting via Zoom with a computer or cell phone by visiting the following direct link: <https://us02web.zoom.us/j/84756405298>.

**CALL TO ORDER**

**Chair Erives called the Tolleson Fire Public Safety Retirement Board Meeting to order at 5:00 PM.**

**ROLL CALL**

**Present: Chair Christine Chavira, Board Members Daniel Hayes, Sheryl Heier, and Jack Garrison.  
Not Present: Board Member Adan Luz Morado**

**Board Representative: Board Attorney Lesli Sorensen and Board Secretary Wendy Jackson**

**Administration: Employee Resources Specialist Yareli Zavala and Deputy City Clerk Citlaly Salas**

**REGULAR AGENDA – ACTION ITEMS**

1. Discussion and Possible Approval of the Fire Public Safety Personnel Retirement Board Meeting Minutes of March 4, 2026.

**Board Member Heier moved to approve the minutes; the motion was seconded by Board Member Hayes. The motion carried 4 to 0.**

**Chair Chavira – Aye**

**Board Member Hayes – Aye**

**Board Member Heier – Aye**

**Board Member Garrison – Aye**

2. Discussion and Possible Approval of New Membership Applications:

**Adrian Topete – Date of Hire: January 5, 2026**

**Membership Effective Date: April 27, 2026**

**Board Member Heier moved to go into executive session to receive legal advice; the motion was seconded by Board Member Hayes. The motion carried 4 to 0.**

**Chair Erives – Aye**

**Board Member Hayes – Aye**  
**Board Member Heier – Aye**  
**Board Member Garrison – Aye**

**Board Member Hayes moved to approve the new Membership Application for Adrian Topete effective January 5, 2026, without pre-existing conditions as noted on the record; the motion was seconded by Board Member Heier. The motion carried 4 to 0.**

**Chair Erives – Aye**  
**Board Member Hayes – Aye**  
**Board Member Heier – Aye**  
**Board Member Mecum – Aye**  
**Board Member Morado – Aye**

### **FOR DISCUSSION**

1. Announcements

### **ADJOURNMENT**

**Board Member Heier moved to adjourn the Fire Public Safety Personnel Retirement System Board Meeting; the motion was seconded by Board Member Garrison. The motion carried 4 to 0.**

**Chair Chavira – Aye**  
**Board Member Hayes – Aye**  
**Board Member Heier – Aye**  
**Board Member Garrison – Aye**

**The meeting was adjourned at 5:17 P.M.**

A copy of the agenda background material provided to Board members (with the exception of confidential information or material relating to possible executive sessions) is available for public inspection at the Board's office, 9055 W. Van Buren Street, at the Employee Resources Department.

Pursuant to A.R.S. § 38-431.01 and A.R.S. § 38-431.02, notice is hereby given to the members of the City of Tolleson Fire Public Safety Personnel Retirement System Board and to the general public that the City of Tolleson Fire Public Safety Personnel Retirement System Board will hold a meeting open to the public via Zoom conference.

The City of Tolleson Fire Public Safety Personnel Retirement System Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The Board may also vote to go into executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3); and for the discussion or consideration of documents exempt from public inspection for any matter on the agenda pursuant to A.R.S. § 38-431.03(A)(2); and for the discussion or consideration of

employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting pursuant to A.R.S. § 38-431.03(A)(1).

Zoom's live transcription feature can provide automatic captioning by clicking on the Closed Caption (CC) button during the meeting.

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  - c. Click the Home tab and then Join
  - d. Enter Meeting ID: 847 5640 5298 and enter your full name
  - e. Connect audio and/or video and select Join
2. Zoom Mobile App with Cell Phone or Tablet: Download the Zoom – One Platform to Connect App in either the App Store for iOS or Google Play for Android.
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3. Web client/browser: Google Chrome, Internet Explorer, Firefox and Safari on a computer.
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- a. Dial 1-253-215-8782
- b. Enter Meeting ID: 847 5640 5298 and press #
- c. Enter Participate ID and press #, or press # to continue

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Posted on May 27, 2026.

Post-Production File

**City of Tolleson**  
**Public Safety Personnel Retirement Fire Board Meeting Minutes**  
**June 3, 2026**

Transcription Provided By:  
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Transcription is provided in order to facilitate communication accessibility and may not be a totally verbatim record of the proceedings.

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CHAVIRA: Good evening, everyone. I'm Chair Christine Chavira, and we're calling this meeting to order. Please state if you are present.

Board Member Daniel Hayes?

HAYES: Present.

CHAVIRA: Board Member Sheryl Heier?

HEIER: Present.

CHAVIRA: Board Member Adan Morado? And Board Member Jack Garrison?

GARRISON: Present.

CHAVIRA: Thank you all very much. Board Secretary Wendy Jackson?

JACKSON: Present.

CHAVIRA: And Board Attorney Lesli Sorensen?

SORENSEN: Present.

CHAVIRA: Thank you so much. Our first agenda item is the discussion and possible approval of the Fire Public Safety Personnel Retirement Board minutes of March 4th, 2026. Do I have a motion to approve the March 4th, 2026 Fire Public Safety Personnel Retirement Board meeting minutes?

HEIER: I make a motion we approve the Fire Public Safety Personnel Retirement Board meeting minutes of March 4th, 2026.

CHAVIRA: Thank you. Motion by Board Member Sheryl Heier. Do I have a second?

HAYES: Second, Daniel Hayes.

CHAVIRA: Thank you. All in favor, say aye.

ALL: Aye.

CHAVIRA: All opposed, say nay. And the motion is carried. Thank you. The second item on our agenda is the discussion and possible approval of a new membership application. Mrs. Jackson, you have the floor.

JACKSON: Yes. Good evening, Madam Chair and members of the Board. Before you in your packet is a full medical physical for Adrian Topete. He was hired in January 5th, 2026. And his membership would be effective on April 27th, 2026. That's when he graduated from the academy. And of course, there's a 90-day wait period. So before

you now, you have that information for review.

CHAVIRA: Thank you very much, Ms. Jackson.

Does anyone have any questions or comments?

SORENSEN: Did we note any preexisting conditions, Wendy?

HEIER: I didn't see any myself.

CHAVIRA: I didn't see any either.

ZAVALA: I'll go ahead and double-check as well.

SORENSEN: Can we just pop into executive session real quick to just discuss?

CHAVIRA: Absolutely. This Board --

HEIER: I make a motion to move into executive session.

CHAVIRA: Thank you. Is there a second?

HAYES: Second. Daniel Hayes.

CHAVIRA: Thank you, Mr. Hayes.

This Board meeting is then moving into executive session.

Okay. We are resuming the meeting of the Tolleson Fire Safety Personnel Retirement System board. And we were on regular agenda item number 2. Do I have a motion to approve the membership application for Adrian Topete?

HAYES: I'll make the motion to approve without preexisting.

CHAVIRA: Do I have a second?

HEIER: I'll second.

CHAVIRA: Thank you. All in favor, say aye.

ALL: Aye.

CHAVIRA: All opposed, say nay. And the motion is carried. The next item on the agenda is for discussion and announcements, and I have none. And so we are able to adjourn.

JACKSON: Madam Chair?

Yes?

JACKSON: Madam Chair, I do have an announcement.

CHAVIRA: Oh. Thank you.

JACKSON: I just want to put this on the Board's radar. There has been some concerns about the 90-day wait period from the graduation date from an academy for a person to go into the system. There's nothing for you to make a comment on or discussion for tonight because it was not on the agenda. But I do want to put it out there that there have been some concerns about that. And I would have to go back to past meeting minutes to figure out the date of when the local board at that time deemed that anyone who was currently not in the system -- not like a transfer, but a new hire that goes through the academy -- the 90-day wait period would start upon graduation from the academy, the first day that they're on shift. So this was something that was done as a Board action. I have communicated that directly to the department that was raising these questions and concerns. I have also, in the past, sent out the meeting minutes demonstrating when the Board did that action. I have also contacted PSPRS to talk to them -- membership services to talk about this. And they have also stated that because the local board did make that action, and it's something that we've, of course, continued on these many years, that it was actually valid. So we will put this on as a future agenda item. And I wanted the minutes to reflect that. I'm informing you that in case the employees from particular departments read the minutes to know that I did bring it to your attention.

CHAVIRA: Thank you, Mrs. Jackson. And then, that will be on a future agenda for our review and discussion.

JACKSON: We probably would need a little bit more time. And we would need, of course, our Board Attorney to give you what the statute is and what some cities do versus others and recommendations, of course.

HAYES: Ms. Jackson, I know we have another hire coming up here soon. Is that something we could put on for, or look at putting on for the next meeting?

JACKSON: We can call another meeting quicker if you like. I just wanted to put -- I mean, if -- you know what? We should be meeting monthly anyway, and if there's anything for the agenda, can be done. So the next one might be adjusted because we do have 4th of July that week. But maybe working with the Board Chair, we can push it

back a week so that we can have enough time for people's vacations, et cetera.

HAYES: Okay. Thank you.

JACKSON: Okay.

CHAVIRA: Thank you, Mrs. Jackson.

Are there any other announcements? Thank you all very much this evening. Do we have a motion to adjourn?

HEIER: I make a motion we adjourn.

CHAVIRA: Thank you so much. Do I have a second?

GARRISON: I'll second.

CHAVIRA: Thank you very much. All those in favor, say aye.

ALL: Aye.

CHAVIRA: All those opposed, say nay. The motion is carried, and this meeting is adjourned. Thank you all very much.

APPROVED:

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CHRISTINE CHAVIRA, CHAIR

ATTEST:

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WENDY JACKSON, SECRETARY

CERTIFICATION

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE MINUTES OF THE MEETING OF THE FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD OF THE CITY OF TOLLESON, ARIZONA, HELD ON JUNE 3, 2026. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD, AND THAT A QUORUM WAS PRESENT.

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WENDY JACKSON, SECRETARY