



# CITY OF TOLLESON

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**TOLLESON FIRE PUBLIC SAFETY PERSONNEL  
RETIREMENT SYSTEM BOARD MEETING ACTION MINUTES  
ZOOM MEETING ID: 847 5640 5298  
WEDNESDAY, MARCH 4, 2026  
5:00 PM**

**THIS MEETING WILL BE HELD BY REMOTE PARTICIPATION ONLY.**

Members of the public may participate in the meeting via Zoom with a computer or cell phone by visiting the following direct link: <https://us02web.zoom.us/j/84756405298>.

## **CALL TO ORDER**

**Chair Chavira called the Tolleson Fire Public Safety Retirement Board Meeting to order at 5:02 P.M.**

## **ROLL CALL**

**Present: Chair Christine Chavira, Board Members Daniel Hays, Sheryl Heier, and Jack Garrison.  
Not Present: Board Member Adan Luz Morado**

**Board Representative: Board Attorney Lesli Sorensen.  
Not Present: Board Secretary Wendy Jackson**

**Administration: Employee Resources Specialist Yareli Zavala and Deputy City Clerk Citlaly Salas**

## **REGULAR AGENDA – ACTION ITEMS**

1. Discussion and Possible Approval of the Fire Public Safety Personnel Retirement Board Meeting Minutes of July 16, 2025.
- 2.

**Board Member Heier moved to approve the minutes; the motion was seconded by Board Member Garrison. The motion carried 4 to 0.**

**Chair Chavira – Aye**

**Board Member Hayes – Aye**

**Board Member Heier – Aye**

**Board Member Garrison – Aye**

3. Discussion and Possible Approval of New Membership Applications:

**Anthony Rubinov – Date of Hire: September 2, 2025**

Membership Effective Date: December 12, 2026

Matthew Foery – Date of Hire: September 2, 2025  
Membership Effective Date: January 12, 2026

Dylan Hoyt – Date of Hire: September 2, 2025  
Membership Effective Date: December 22, 2025

Gabriel Arroyos – Date of Hire: September 5, 2025  
Membership Effective Date: December 12, 2025

Eduardo Esquivel – Date of Hire: September 2, 2025  
Membership Effective Date: December 23, 2025

Caiden Camuti – Date of Hire: September 2, 2025  
Membership Effective Date: December 25, 2025

**Board Member Hayes moved to approve all new Membership Applications that appear on the agenda with pre-existing conditions as noted on the record; the motion was seconded by Board Member Heier. The motion carried 4 to 0.**

**Chair Chavira – Aye**

**Board Member Hayes – Aye**

**Board Member Heier – Aye**

**Board Member Garrison – Aye**

4. Review and Findings Regarding the Reemployment of Retired PSPRS Member Will Burner.

**Board Member Garrison moved to adopt the reemployment of retired PSPRS Member Will Burner; the motion was seconded by Board Member Hayes. The motion carried 4 to 0.**

**Chair Chavira – Aye**

**Board Member Hayes – Aye**

**Board Member Heier – Aye**

**Board Member Garrison – Aye**

## **FOR DISCUSSION**

1. Announcements

## **ADJOURNMENT**

**Board Member Heier moved to adjourn the Fire Public Safety Personnel Retirement System Board Meeting; the motion was seconded by Board Member Garrison. The motion carried 4 to 0.**

**Chair Chavira – Aye**  
**Board Member Hayes – Aye**  
**Board Member Heier – Aye**  
**Board Member Garrison – Aye**

**The meeting was adjourned at 5:10 P.M.**

A copy of the agenda background material provided to Board members (with the exception of confidential information or material relating to possible executive sessions) is available for public inspection at the Board's office, 9055 W. Van Buren Street, at the Employee Resources Department.

Pursuant to A.R.S. § 38-431.01 and A.R.S. § 38-431.02, notice is hereby given to the members of the City of Tolleson Fire Public Safety Personnel Retirement System Board and to the general public that the City of Tolleson Fire Public Safety Personnel Retirement System Board will hold a meeting open to the public via Zoom conference.

The City of Tolleson Fire Public Safety Personnel Retirement System Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The Board may also vote to go into executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3); and for the discussion or consideration of documents exempt from public inspection for any matter on the agenda pursuant to A.R.S. § 38-431.03(A)(2); and for the discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting pursuant to A.R.S. § 38-431.03(A)(1).

Zoom's live transcription feature can provide automatic captioning by clicking on the Closed Caption (CC) button during the meeting.

**THE CITY OF TOLLESON ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES.** With at least two business days advance notice, accommodations can be provided at this meeting for individuals with vision, hearing and/or speech disabilities, including a transcriber, large print, an interpreter, an assistive listening device, etc. Please call the City Clerk at (623) 936-7111, or TTY users may dial 711 for Arizona Relay Service (AZRS), to request an accommodation to participate in this public meeting. The City will try its best to accommodate any last minute requests.

**LA CIUDAD DE TOLLESON SE ESFUERZA PARA HACER TODAS LAS REUNIONES PÚBLICAS ACCESIBLE PARA INDIVIDUOS CON DISCAPACIDADES.** Con al menos dos días laborables de

previo aviso, se pueden proporcionar adaptaciones en esta reunión para personas con discapacidades visuales, auditivas o del habla, incluido un transcriptor, letra grande, un intérprete, un dispositivo de asistencia auditiva, etc. Llame a la Secretaría Municipal al (623) 936-7111, o los usuarios de TTY pueden marcar 711 para el Servicio de Retransmisión de Arizona (AZRS), para solicitar un alojamiento para participar en esta reunión pública. La Ciudad hará todo lo posible para satisfacer cualquier solicitud de último minuto.

Post-Production File

**City of Tolleson**  
**Public Safety Personnel Retirement Fire Board Meeting Minutes**  
**March 4, 2026**

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CHAVIRA: All righty. Good evening, everyone. I am Chair Christine Chavira, and I would like to call this meeting to order. Please state if you're present.

Board Members Daniel Hayes? Daniel, you're on mute.

GARRISON: Let me check real quick. I think he logged in to get on for the meeting, and then they got a call. I just want to see which truck it was.

CHAVIRA: Okay.

HAYES: I'm present.

GARRISON: Okay. There he goes.

CHAVIRA: Okay. Sheryl Heier?

HEIER: Here.

CHAVIRA: Adan Morado? And Jack Garrison?

GARRISON: Here.

CHAVIRA: City Clerk, if you'll note that all Board members are present, with the exception of Adan Morado.

And then, Board Representatives; Board Secretary Wendy Jackson? And our attorney, Lesli Sorensen?

SORENSEN: I am present, and I believe Ms. Jackson is excused from the meeting at the moment.

CHAVIRA: Thank you.

All right. Do we have a motion to approve the July 16th, 2025 Public Safety Personnel Retirement Board meeting minutes?

HEIER: I make a motion to approve the minutes.

CHAVIRA: Thank you. Do we have a second?

GARRISON: I'll second.

HAYES: I'll second.

CHAVIRA: Thank you. All in favor, say aye.

ALL: Aye.

CHAVIRA: All opposed, say nay. Thank you. And the motion is carried.

Okay. Normally, Ms. Sorensen, Ms. Jackson would take it from here to discuss and

possible approvement of the new membership applications. Ms. Sorensen, would you like to go ahead and take that?

SORENSEN: Sure thing. And I'm no substitute for Ms. Jackson. But --

CHAVIRA: Thank you.

SORENSEN: -- listed on your agenda, you have a number of employees who are filing their new membership applications; Anthony Rubinov, Matthew Foery, Dylan Hoyt, Gabriel Arroyos, Eduardo Esquivel, and Caiden Camuti.

CHAVIRA: Yes.

SORENSEN: You received a copy of their medical records in the packet that was presented to you. From my reading, they all had pre-existing conditions. If you want to discuss any of the conditions, you would do that in executive session. If you don't have any questions about anything, then the Chair should entertain a motion to approve the new membership applications.

CHAVIRA: Thank you. Did anyone have any questions?

HEIER: Lesli, can we approve them all at one go, or do we have to approve them one at a time?

SORENSEN: No. You can structure the motion a number of ways. So you can either say, I move, then read all the names, you can structure it so that you say, everybody appearing on the agenda, just so long as you do reference that they all have pre-existing conditions as noted in the medical records.

CHAVIRA: Okay.

HEIER: Okay. Thank you.

CHAVIRA: All right. So do I have a motion to approve?

HAYES: This is Daniel Hayes. I make a motion to approve all members, even with their pre-existing conditions.

CHAVIRA: Thank you. Do I have a second?

HEIER: I second.

CHAVIRA: All those in favor, say aye.

ALL: Aye.

CHAVIRA: All those opposed, say nay. And with that, the motion carries unanimously. Thank you very much, everyone. That is the only item on our agenda. Do I have a motion to adjourn?

SORENSEN: Madam Chair --

CHAVIRA: Yes.

SORENSEN: I believe there's a third item at the very bottom of the first page.

CHAVIRA: I'm sorry.

SALAS: Thank you, Lesli.

SORENSEN: Of course.

CHAVIRA: I'm sorry. I'm only seeing the members that we were approving.

SORENSEN: The very bottom, review regarding retired PSPRS Member Will Burner.

CHAVIRA: I'm sorry. I do not have that.

HEIER: And I didn't get any paperwork on it.

SALAS: Let me check.

HEIER: But I've been known to miss things.

CHAVIRA: Right. No, I have --

HEIER: I don't seen any in my folders.

CHAVIRA: After Caiden Camuti's name, there's nothing that appears after that. Oh. I'm sorry. I apologize. At the very top of page 3, we should review the findings regarding the reemployment of retired PSPRS Member Will Burner.

SORENSEN: And Madam Chair, I can handle this one as well.

CHAVIRA: Thank you so much.

SORENSEN: Absolutely. So Mr. Burner is retired from an agency other than the City of Tolleson's Fire Department. And he was employed in a position at Tolleson that is normally a PSPRS contributing member. He is in basically a hazardous duty position. And the Board needs to make a few findings today; basically first, that he meets the return-to-work statute requirements, and second, that the City does need to pay the alternate contribution rate.

Yareli, did anybody get a copy of that little script that I sent you?

ZAVALA: No. Well, Wendy. But she --

SORENSEN: Okay.

ZAVALA: Yeah, I have it, too. But do have it on hand, or need me to send it?

SORENSEN: I have it. So how about I'll read it so that it's there for the minutes, and then basically, a Board member will need to adopt what I'll read out loud if that's okay.

CHAVIRA: Sure.

HEIER: I agree.

SORENSEN: Okay. So having reviewed the information presented, I recommend the Board find that Will Burner retired from an employer other than the City of Tolleson, and is in a position ordinarily filled by an employee of an eligible group. Pursuant to ARS 38-894, subsection H, contributions shall not be made on Mr. Burner's behalf. He shall not earn service credit, and the City shall pay the alternate contribution rate on his behalf.

CHAVIRA: Thank you, Ms. Sorensen. And just a question, does Mr. Burner then have to have the same physical and psychological tests that the other candidates had?

SORENSEN: No.

CHAVIRA: Since he was already a member, is that then not an issue?

SORENSEN: Correct. And he's actually already retired from the system.

CHAVIRA: I see.

SORENSEN: And so he's being rehired by the -- he's rehired under -- for PSPRS purposes, hired for the first time by the City. But he does not have to undergo the same medical testing. He contributes to the Arizona State Retirement System, and then the City contributes to PSPRS, just the alternate contribution rate portion.

CHAVIRA: Thank you for that clarification. That being said, do we have any motion to adopt, or to allow Mr. Burner to return to work?

GARRISON: I make a motion to adopt.

CHAVIRA: Thank you. Do we have a second?

HAYES: Second.

CHAVIRA: Thank you. All in favor, say aye.

**CITY OF TOLLESON**  
**MARCH 4, 2026 PUBLIC SAFETY PERSONNEL RETIREMENT FIRE BOARD MEETING MINUTES**

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ALL: Aye.

CHAVIRA: All those opposed, say nay. And with that, the motion is carried. Thank you all very much. And with that, do I have a motion to adjourn?

HEIER: I make a motion we adjourn the March 4th Fire meeting.

CHAVIRA: Thank you. Is there a second?

GARRISON: I will second the motion.

CHAVIRA: Thank you. All in favor, say aye.

ALL: Aye.

CHAVIRA: All opposed, say nay. The motion is carried, and the meeting is therefore adjourned. Thank you all very much.

APPROVED:

 Christine Chavira (Jun 9, 2026 06:18:34 PDT)

CHRISTINE CHAVIRA, CHAIR


ATTEST:

 Wendy Jackson (Jun 10, 2026 17:05:53 PDT)

WENDY JACKSON, SECRETARY

CERTIFICATION

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE MINUTES OF THE MEETING OF THE FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD OF THE CITY OF TOLLESON, ARIZONA, HELD ON MARCH 4, 2026. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD, AND THAT A QUORUM WAS PRESENT.

 Wendy Jackson (Jun 10, 2026 17:05:53 PDT)

WENDY JACKSON, SECRETARY






# 03 04 26 Fire Public Safety Personnel Retirement System Board Meeting Minutes

Final Audit Report

2026-06-11

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