



# CITY OF TOLLESON

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## TOLLESON FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD MEETING AGENDA

**ZOOM MEETING ID: 847 5640 5298**

**WEDNESDAY, JULY 16, 2025**

**5:00 P.M.**

**THIS MEETING WILL BE HELD BY REMOTE PARTICIPATION ONLY.**

Members of the public may participate in the meeting via Zoom with a computer or cell phone by visiting the following direct link: <https://us02web.zoom.us/j/84756405298>.

### **CALL TO ORDER**

**Chair Chavira called the Tolleson Fire Public Safety Retirement Board Meeting to order at 5:03 P.M.**

### **ROLL CALL**

**Present: Chair Christine Chavira, Board Members Jack Garrison, and Sheryl Heier.**

**Board Representatives: Board Secretary Wendy Jackson and Board Attorney Lesli Sorensen.**

**Administration: Employee Resources Specialist Yareli Zavala and Deputy City Clerk Citlaly Salas**

**Not Present: Board Members Adan Luz Morado, and Daniel Hayes.**

### **REGULAR AGENDA – ACTION ITEMS**

1. Discussion and Possible Approval of the Fire Public Safety Personnel Retirement Board Meeting Minutes of April 2, 2025.

**Board Member Heier moved to approve the minutes; the motion was seconded by Board Member Garrison. The motion carried 3 to 0.**

**Chair Chavira – Aye**

**Board Member Garrison – Aye**

**Board Member Heier – Aye**

2. Discussion and Possible Approval of New Membership Applications:

**Abraham Nickens – Date of Hire: December 30, 2024**

Membership Effective Date: April 25, 2025

**Board Member Heier moved to go into executive session to receive legal advice; the motion was seconded by Board Member Garrison. The motion carried 3 to 0.**

**Chair Chavira – Aye**

**Board Member Garrison – Aye**

**Board Member Heier – Aye**

**Board Member Garrison moved to approve the new Membership Application for Abraham Nickens effective April 25, 2025, with pre-existing conditions as noted on the record noted on the record; the motion was seconded by Board Member Heier. The motion carried 3 to 0.**

**Chair Chavira – Aye**

**Board Member Garrison – Aye**

**Board Member Heier – Aye**

**Board Member Heier moved to go back into regular meeting; the motion was seconded by Board Member Garrison. The motion carried 3 to 0.**

**Chair Chavira – Aye**

**Board Member Garrison – Aye**

**Board Member Heier – Aye**

Matthew Weaver – Date of Hire: April 28, 2025

Membership Effective Date: July 27, 2025

**Board Member Heier moved to approve the new Membership Application for Matthew Weaver effective July 27, 2025, with pre-existing conditions as noted on the record noted on the record; the motion was seconded by Board Member Garrison. The motion carried 3 to 0.**

**Chair Chavira – Aye**

**Board Member Garrison – Aye**

**Board Member Heier – Aye**

## **FOR DISCUSSION**

1. Announcements

## **ADJOURNMENT**

**Board Member Heier moved to adjourn the Fire Public Safety Personnel Retirement System Board Meeting; the motion was seconded by Board Member Garrison. The motion carried 3 to 0.**

**Chair Chavira – Aye**

**Board Member Garrison – Aye**

**Board Member Heier – Aye**

**The meeting was adjourned at 5:10 P.M.**

A copy of the agenda background material provided to Board members (with the exception of confidential information or material relating to possible executive sessions) is available for public

inspection at the Board's office, 9055 W. Van Buren Street, at the Employee Resources Department.

Pursuant to A.R.S. § 38-431.01 and A.R.S. § 38-431.02, notice is hereby given to the members of the City of Tolleson Fire Public Safety Personnel Retirement System Board and to the general public that the City of Tolleson Fire Public Safety Personnel Retirement System Board will hold a meeting open to the public via Zoom conference.

The City of Tolleson Fire Public Safety Personnel Retirement System Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The Board may also vote to go into executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3); and for the discussion or consideration of documents exempt from public inspection for any matter on the agenda pursuant to A.R.S. § 38-431.03(A)(2); and for the discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting pursuant to A.R.S. § 38-431.03(A)(1).

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  - c. Click the Home tab and then Join
  - d. Enter Meeting ID: 847 5640 5298 and enter your full name
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3. Web client/browser: Google Chrome, Internet Explorer, Firefox and Safari on a computer.
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- a. Dial 1-253-215-8782
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Posted on July 2, 2025.

Post-Production File

**City of Tolleson**  
**Public Safety Personnel Retirement Fire Board Meeting Minutes**  
**July 16, 2025**

Transcription Provided By:  
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Transcription is provided in order to facilitate communication accessibility and may not be a totally verbatim record of the proceedings.

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CHAVIRA: Yes. Okay. Good afternoon, everyone, and welcome to the Tolleson Public Safety Personnel Retirement System board meeting. It is approximately 5:03 p.m. and we are starting this meeting, and the meeting is called to order.

I'll begin with roll call. If you'll signify by saying aye, please.

Sheryl Heier.

HEIER: Aye.

CHAVIRA: Adan Morado.

CHAVIRA: Jack Garrison.

GARRISON: Aye.

CHAVIRA: And Daniel Hayes. So please note that there are 3 members available today.

Thank you so much.

The first regular agenda item is an action item. And we'll have discussion and possible approval of the Fire Public Safety Personnel Retirement board. The meeting minutes of April 2nd, 2025.

Did everyone have a chance to review them?

GARRISON: Yes.

CHAVIRA: Thank you. Would anyone like to make a motion to accept to approve?

SALAS: I think you're on mute Sheryl.

HEIER: I am making a motion to accept the Fire Public Safety Personnel Retirement board minute -- meeting minutes, April 2nd, 2025.

CHAVIRA: Thank you.

Is there a second?

GARRISON: I'll 2nd.

CHAVIRA: Thank you, Jack. And the motions carry. Thank you.

The second item is discussion and possible approval of new membership applications.

The first one is for Abraham Nickens. Were you -- members, were you able to review the information?

HEIER: Yes, Madam Chairman, but I have questions for the attorney. So can we go into executive session, please?

CHAVIRA: Yes.

HEIER: Make a motion to go into executive session.

CHAVIRA: Do we have a second?

GARRISON: I'll second.

CHAVIRA: Thank you. We'll go back to regular session.

HEIER: All right.

CHAVIRA: Okay. We are now back to regular session of this meeting.

So we were discussing the possible approval of a new membership application for Abraham Nickens. Do we have a motion to accept his application?

GARRISON: I would like to motion to accept his application.

HEIER: With preexisting conditions?

GARRISON: With the preexisting conditions, excuse me.

CHAVIRA: Do we have a second?

HEIER: I make a second

CHAVIRA: Thank you. We'll take a vote.

Sheryl Heier, you can signify by saying aye.

HEIER: Aye.

CHAVIRA: Aye.

GARRISON: Aye.

CHAVIRA: And the motion passes. Thank you.

The next item on the agenda is the discussion and possible approval of a new membership application for Michael Weaver. Are there any questions from the board members?

HEIER: Michael or Matthew?

CHAVIRA: Oh, I'm sorry. Matthew Weaver. Excuse me.

HEIER: I make a motion to accept the application of Matthew Weaver with preexisting conditions.

CHAVIRA: Thank you. Is there a second?

GARRISON: I'll second.

CHAVIRA: Thank you. All in favor, say aye.

HEIER: Aye.

CHAVIRA: Aye.

GARRISON: Aye.

CHAVIRA: And the motion is passed.

The next item on the agenda is for discussion. And the first item is announcements.

Are there any announcements?

There being no announcements, we may motion for adjournment.

HEIER: Make a motion to adjourn the Fire Safety meeting

CHAVIRA: Thank you.

GARRISON: I'll go ahead and second.

CHAVIRA: Thank you. And all those in favor, say aye.

HEIER: Aye.

CHAVIRA: Aye.

GARRISON: Aye.


CHAVIRA: Therefore the motion is carried and this meeting is adjourned. Thank you, everyone.

HEIER: Thank you.


**CITY OF TOLLESON**  
**JULY 16, 2025 PUBLIC SAFETY PERSONNEL RETIREMENT FIRE BOARD MEETING MINUTES**

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APPROVED:


  
[Chair Christine Chavira \(Mar 5, 2026 07:39:24 MST\)](#)  
CHRISTINE CHAVIRA, CHAIR

ATTEST:

  
[Wendy Jackson \(Mar 5, 2026 14:10:04 MST\)](#)  
WENDY JACKSON, SECRETARY

CERTIFICATION

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE MINUTES OF THE MEETING OF THE FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD OF THE CITY OF TOLLESON, ARIZONA, HELD ON JULY 16, 2025. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD, AND THAT A QUORUM WAS PRESENT.

  
[Wendy Jackson \(Mar 5, 2026 14:10:04 MST\)](#)  
WENDY JACKSON, SECRETARY









# 07 16 25 Fire Public Safety Personnel Retirement System Board Meeting Minutes

Final Audit Report

2026-03-05

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