



CITY OF TOLLESON

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TOLLESON POLICE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD MEETING AGENDA

ZOOM MEETING ID: 847 5640 5298

WEDNESDAY, NOVEMBER 5, 2025

5:00 P.M.

THIS MEETING WILL BE HELD BY REMOTE PARTICIPATION ONLY.

Members of the public may participate in the meeting via Zoom with a computer or cell phone by visiting the following direct link: <https://us02web.zoom.us/j/84756405298>.

CALL TO ORDER

Chair Chavira called the Tolleson Police Public Safety Retirement Board Meeting to order at 5:08 P.M.

ROLL CALL

Present: Chair Christine Chavira, Board Members Kyle Bradshaw, Sheryl Heier, Gerardo Ruiz.

Board Representatives: Board Secretary Wendy Jackson and Board Attorney Lesli Sorensen

Administration: Deputy City Clerk Citlaly Salas

Not Present: Board Member Adan Luz Morado

REGULAR AGENDA – ACTION ITEMS

1. Discussion and Possible Approval of the Police Public Safety Personnel Retirement Board Meeting Minutes of May 7, 2025.
Board Member Ruiz moved to approve the Police Safety Personnel Retirement Board meeting minutes; the motion was seconded by Board Member Heier. The motion carried 4 to 0.
Chair Chavira – Aye
Board Member Bradshaw - Aye
Board Member Heier – Aye
Board Member Ruiz – Aye

2. Discussion and Possible Approval of New Membership Applications:

Hanna Jeters – Date of Hire: February 3, 2025

Membership Effective Date: October 14, 2025

Board Member Heier moved to go into executive session to receive legal advice; the motion was seconded by Board Member Ruiz. The motion carried 4 to 0.

Chair Chavira – Aye

Board Member Bradshaw - Aye

Board Member Heier – Aye

Board Member Ruiz – Aye

Board Member Ruiz moved to approve the new Membership Application for Hanna Jeters with pre-existing conditions as noted on the record; the motion was seconded by Board Member Heier. The motion carried 4 to 0.

Chair Chavira – Aye

Board Member Bradshaw - Aye

Board Member Heier – Aye

Board Member Ruiz – Aye

FOR DISCUSSION

1. Announcements

ADJOURNMENT

Board Member Ruiz moved to adjourn the Police Public Safety Personnel Retirement System Board Meeting; the motion was seconded by Board Member Heier. The motion carried 4 to 0.

Chair Chavira – Aye

Board Member Bradshaw - Aye

Board Member Heier – Aye

Board Member Ruiz – Aye

The meeting was adjourned at 5:17 P.M.

A copy of the agenda background material provided to Board members (with the exception of confidential information or material relating to possible executive sessions) is available for public inspection at the Board's office, 9055 W. Van Buren Street, at the Employee Resources Department.

Pursuant to A.R.S. § 38-431.01 and A.R.S. § 38-431.02, notice is hereby given to the members of

the City of Tolleson Police Public Safety Personnel Retirement System Board and to the general public that the City of Tolleson Police Public Safety Personnel Retirement System Board will hold a meeting open to the public via Zoom conference.

The City of Tolleson Police Public Safety Personnel Retirement System Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The Board may also vote to go into executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3); and for the discussion or consideration of documents exempt from public inspection for any matter on the agenda pursuant to A.R.S. § 38-431.03(A)(2); and for the discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting pursuant to A.R.S. § 38-431.03(A)(1).

Zoom's live transcription feature can provide automatic captioning by clicking on the Closed Caption (CC) button during the meeting.

THE CITY OF TOLLESON ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. With at least two business days advance notice, accommodations can be provided at this meeting for individuals with vision, hearing and/or speech disabilities, including a transcriber, large print, an interpreter, an assistive listening device, etc. Please call the City Clerk at (623) 936-7111, or TTY users may dial 711 for Arizona Relay Service (AZRS), to request an accommodation to participate in this public meeting. The City will try its best to accommodate any last minute requests.

LA CIUDAD DE TOLLESON SE ESFUERZA PARA HACER TODAS LAS REUNIONES PÚBLICAS ACCESIBLE PARA INDIVIDUOS CON DISCAPACIDADES. Con al menos dos días laborables de previo aviso, se pueden proporcionar adaptaciones en esta reunión para personas con discapacidades visuales, auditivas o del habla, incluido un transcriptor, letra grande, un intérprete, un dispositivo de asistencia auditiva, etc. Llame a la Secretaría Municipal al (623) 936-7111, o los usuarios de TTY pueden marcar 711 para el Servicio de Retransmisión de Arizona (AZRS), para solicitar un alojamiento para participar en esta reunión pública. La Ciudad hará todo lo posible para satisfacer cualquier solicitud de último minuto.

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 - a. Open the Zoom desktop client and sign in
 - b. Click the Home tab and then Join

- c. Enter Meeting ID: 847 5640 5298 and enter your full name
 - d. Connect audio and/or video and select Join
2. Zoom Mobile App with Cell Phone or Tablet: Download the Zoom – One Platform to Connect App in either the App Store for iOS or Google Play for Android.
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 - e. Join Audio with Wi-Fi or Cellular Data
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 - c. Click Open Zoom Meetings or Join (depending on browser)
 - d. Enter your full name and click Join Audio by Computer

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- c. Enter Participate ID and press #, or press # to continue

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Posted on October 28, 2025

Post-Production File

City of Tolleson
Public Safety Personnel Retirement Police Board Meeting Minutes
November 5, 2025

Transcription Provided By:
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Transcription is provided in order to facilitate communication accessibility and may not be a totally verbatim record of the proceedings.

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CHAVIRA: Christine Chavira.

SALAS: Sorry about that. Go ahead.

CHAVIRA: Oh, you're good.

Good evening, everyone. I'm Chair Christine Chavira, and I would like to call the meeting of the Tolleson Police Public Safety Personnel Retirement System Board to order. Please state if you're present.

Adan Morado? Sheryl Heier?

HEIER: Present.

CHAVIRA: Kyle Bradshaw? And Gerardo Ruiz?

RUIZ: Present.

CHAVIRA: Thank you. Our Board representatives; our Board secretary, Wendy Jackson.

JACKSON: Present.

CHAVIRA: And our Board attorney, Lesli Sorensen.

SORENSEN: Present.

CHAVIRA: Thank you. We have one regular agenda item for discussion tonight, and that is the discussion and possible approval of the Police Public Safety Personnel Retirement Board meeting minutes of May 7th, 2025. Do I have a motion to approve the May 7th, 2025 Police Public Safety Personnel Retirement Board meeting minutes?

RUIZ: Motion to approve.

HEIER: I second.

CHAVIRA: Do I have a second? Thank you. And the motion is passed. I'm sorry. All in favor, say aye.

HEIER: Aye.

CHAVIRA: Aye. All opposed, say nay. And the motion is passed. Thank you. The second item on the agenda is the discussion and possible approval of new membership applications.

Ms. Jackson, you have the floor.

JACKSON: Yes. Thank you, Madam Chair and members of the Board. In your packet, you will find our latest new hire, our police recruit. Her hire date was actually February

3rd. She went through the Recruit Academy. She graduated. And she is now effectively on the field -- in the field starting October 14th, 2025, where her 90-day period is. In your packet, you would find her new hire physical, along with the psych eval results for you to review. And at this point, we will just be looking for your review and acceptance into the system with any pre-existing conditions.

SORENSEN: And just as a reminder, if you do want to discuss any of those conditions, you should do so in executive session.

CHAVIRA: Thank you, Lesli.

Does anyone have any questions?

HEIER: Yes. I'd like to go to executive session.

CHAVIRA: Thank you.

Citlaly, do I just -- same?

SALAS: Can we get a motion and a second, please?

CHAVIRA: Okay.

SALAS: Thank you.

CHAVIRA: Can we get a motion?

HEIER: I make a motion we go to executive session.

CHAVIRA: Thank you.

RUIZ: Hey, Wendy?

JACKSON: Yes.

RUIZ: Can you send me the packet? I don't think I have it on my email.

JACKSON: You don't have it? Okay. Let me -- send it to your --

SALAS: I can send it to him, Wendy.

JACKSON: To your work? I have it here, but to your work email?

RUIZ: Yes, ma'am. To my work email.

JACKSON: Okay. Here you go. Oh, my distribution list wasn't updated. Uh-oh, that's why you didn't get it. Let me fix that.

RUIZ: I'll check it right now. There it is.

CHAVIRA: Wendy, will you send that to me again please as well?

JACKSON: Yes. Yes, ma'am.

CHAVIRA: Okay. We have a motion to go into executive session. Do we have a second?

RUIZ: I second.

CHAVIRA: Thank you. At this time, we'll be ending the meeting to go into executive session, and we will come back to this meeting at the end of that session.

So members of the public, please excuse us for a moment. Thank you. Thank you to the public for giving us this time to have some discussion. At this time, we have reviewed the information to us. And do we have a motion to approve the membership application for Hanna Jeters?

RUIZ: Motion to approve Hanna Jeters.

CHAVIRA: Thank you.

HEIER: With pre-existing conditions?

RUIZ: Correct.

CHAVIRA: Thank you. Is there a second?

HEIER: I make a second.

CHAVIRA: Thank you so much. All in favor, say aye.

ALL: Aye.

CHAVIRA: All opposed, say nay. The ayes have it, and the motion is passed. Having no other items for discussion on the agenda, do we have a motion to adjourn this meeting?

RUIZ: Motion to adjourn.

CHAVIRA: Thank you. And is there a second?

HEIER: I'll second.

CHAVIRA: Thank you. At this time, all in favor, say aye.

ALL: Aye.

CHAVIRA: All opposed, say nay. And the motion is carried, and the meeting is adjourned. Thank you all very much.


JACKSON: Thank you.

HEIER: Thank you.

RUIZ: Thank you.


CITY OF TOLLESON
NOVEMBER 5, 2025 PUBLIC SAFETY PERSONNEL RETIREMENT POLICE BOARD MEETING MINUTES

APPROVED:


[Chair Christine Chavira \(Mar 5, 2026 07:38:37 MST\)](#)

CHRISTINE CHAVIRA, CHAIR


ATTEST:


[Wendy Jackson \(Mar 5, 2026 14:12:19 MST\)](#)

WENDY JACKSON, SECRETARY

CERTIFICATION

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE MINUTES OF THE MEETING OF THE POLICE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD OF THE CITY OF TOLLESON, ARIZONA, HELD ON NOVEMBER 5, 2025. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD, AND THAT A QUORUM WAS PRESENT.


[Wendy Jackson \(Mar 5, 2026 14:12:19 MST\)](#)

WENDY JACKSON, SECRETARY









11 05 25 Police Public Safety Personnel Retirement System Board Meeting Minutes

Final Audit Report

2026-03-05

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