



# CITY OF TOLLESON

9055 W. Van Buren St., Tolleson, AZ 85353 • (623) 936-7111 • TTY users, dial 711 for Relay • [www.tolleson.az.gov](http://www.tolleson.az.gov)

**TOLLESON CITY COUNCIL MEETING AGENDA  
REMOTE PARTICIPATION ONLY  
ZOOM WEBINAR ID: 840 6967 9194  
THURSDAY, DECEMBER 4, 2025  
4:30 PM**

Members of the public may participate in the meeting via [Zoom Webinar](https://us02web.zoom.us/j/84069679194) (<https://us02web.zoom.us/j/84069679194>) with a computer or cell phone.

- A. CALL TO ORDER**
- B. INVOCATION/PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. FINAL CALL TO SUBMIT SPEAKER REQUESTS**

All citizens and interested parties wishing to speak before the Council regarding non-agenda items or during a public hearing shall fully complete a Speaker Request Form and submit the form(s) to the City Clerk prior to the meeting being convened. Citizens must complete one form for each item they want to address. Speaker Request Forms are located at the entrance of the Council Chambers. For Zoom participants, click the chat button, and enter your name and the item you would like to address. Submissions should be made no later than the Mayor announcing the “Final Call to Submit Speaker Requests”. All speakers will be limited to 3 minutes unless otherwise noted by the Mayor. Speakers are not required to disclose their identities or personal information. You may also submit an online speaker request form at <https://www.tolleson.az.gov/speakerrequest> at least one hour prior to the meeting.

- E. CALL TO THE PUBLIC (NON-AGENDA ITEMS)**

This is the time for the public to comment on non-agenda items. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01.H, action taken as a result of public comment will be limited to (1) responding to criticism; (2) directing staff to review the matter; or (3) asking that a matter be put on a future agenda.

- F. SCHEDULED PUBLIC APPEARANCES AND PROCLAMATIONS – FOR DISCUSSION**

1. Proclamation declaring December 15, 2025 as Arbor Day in the City of Tolleson, encouraging all citizens to celebrate Arbor Day and support efforts to protect trees and woodlands, and urging all citizens to plant trees to promote the well-being of



current and future generations. – Randy Babchuk, Field Operations/Parks & Recreation Director

**G. BUSINESS FROM THE FLOOR – PUBLIC HEARINGS AND ACTION ITEMS**

**H. CONSENT AGENDA – ACTION ITEMS**

Items on the Consent Agenda are of a routine nature and are intended to be acted upon in one motion. Council Members may pull items from Consent if they would like them considered separately.

1. Approve Regular City Council Meeting Minutes of November 12, 2025. (City Clerk Department)
2. Approve Claims and Bills Report for the period of November 5, 2025 to December 2, 2025. (Finance Department)
3. Adopt Resolution No. 2626 of the Mayor and Council of the City of Tolleson, Arizona, authorizing the City Manager to execute a development agreement on behalf of the City with Bay State Milling Company, related to the development of certain property located in the city along 99th Avenue to the railroad tracks. The owner will contribute up to \$1,200,000 toward the roadway widening improvements, and the City of Tolleson will pay all project costs exceeding the owner's maximum contribution. (Development Services Department)
4. Approve the Job Order Master Agreement between the City of Tolleson and Talis Construction Corporation for citywide civil/site construction and engineering services as needed, and authorize the City Manager to execute and deliver said Agreement. The total Job Orders issued during a single fiscal year shall not exceed \$1,200,000. This Agreement shall remain in full force and effect until January 31, 2027. (Development Services Department)
5. Adopt Resolution No. 2627 of the Mayor and Council of the City of Tolleson, Arizona, regarding notice of application and potential conflict of interest under the City of Tolleson Housing Rehabilitation Program. The resolution provides the public notice required by federal CDBG regulations for an application submitted by a City-appointed official, Diana L. Ruiz, a Planning and Zoning Commissioner, and authorizes posting the notice for 30 days as required. (Human Services Department)
6. Approve the Third Amendment to the Cooperative Purchasing Agreement between the City of Tolleson and ASR Construction Group LLC for Job Order Contracting (JOC) Water & Wastewater Treatment and Remote Facilities Projects, and authorize the City Manager to execute and deliver said Amendment. The City desires to amend the existing Agreement to increase the annual aggregate amount from \$3,000,000 to \$6,000,000 for additional services. This Agreement shall remain in full force and effect through May 31, 2026. (Utilities Department)

**I. REGULAR AGENDA – ACTION ITEMS**

1. Adopt/Deny Ordinance No. 628 N.S. of the Mayor and City Council of the City of Tolleson, Arizona, amending the Tolleson City Code, Chapter 8 Health and Sanitation, by adding Article 8-7 Trees to provide for the regulation, maintenance, and protection of municipal trees; establishing administrative responsibilities, duties, and penalties; providing for repeal of conflicting ordinances; providing for severability; and providing for penalties. (Field Operations Department)
2. Adopt/Deny Resolution No. 2628 of the Mayor and Council of the City of Tolleson, Arizona, opposing the proposed relocation of the Tolleson Union High School District administrative offices outside the City of Tolleson, and directing that the Resolution be transmitted to the Tolleson Union High School District Governing Board. (City Council)

**J. WORK STUDY AND PRESENTATIONS – FOR DISCUSSION**

**K. MAYOR AND CITY MANAGER’S REPORT OF CURRENT EVENTS – FOR DISCUSSION**

**L. ADJOURNMENT**

1. Attachments: Monthly Reports  
  
Fire Department – October  
  
Police Department – October

Pursuant to A.R.S. § 38-431.01 and A.R.S. § 38-431.02, notice is hereby given to the members of the Tolleson City Council and to the general public that the Council of the City of Tolleson will hold a meeting open to the public. Council Members of the City of Tolleson will attend by telephone/video conference call.

Note: The City Council of the City of Tolleson, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in conformation with A.R.S. § 38.431.03 for legal advice from the City Attorney.

Zoom’s live transcription feature can provide automatic captioning by clicking on the Closed Caption (CC) button during the meeting.

THE CITY OF TOLLESON ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. With at least two business days advance notice, accommodations can be provided at this meeting for individuals with vision, hearing and/or speech disabilities, including a transcriber, large print, an interpreter, an assistive listening device, etc. Please call the City Clerk at (623) 936-7111, or TTY users may dial 711 for Arizona Relay Service (AZRS), to request an accommodation to participate in this public meeting. The City will try its best to accommodate any last minute requests.

LA CIUDAD DE TOLLESON SE ESFUERZA PARA HACER TODAS LAS REUNIONES PÚBLICAS ACCESIBLE PARA INDIVIDUOS CON DISCAPACIDADES. Con al menos dos días laborables de previo aviso, se pueden proporcionar adaptaciones en esta reunión para personas con discapacidades visuales, auditivas o del habla, incluido un transcriptor, letra grande, un intérprete, un dispositivo de asistencia auditiva, etc. Llame a la Secretaría Municipal al (623) 936-7111, o los usuarios de TTY pueden marcar 711 para el Servicio de Retransmisión de Arizona (AZRS), para solicitar un alojamiento para participar en esta reunión pública. La Ciudad hará todo lo posible para satisfacer cualquier solicitud de último minuto.

Prerequisites for attending Zoom Webinars (one required):

1. Zoom Desktop Client: Navigate to the [Zoom website \(https://zoom.us/\)](https://zoom.us/) in your internet browser. At the top-right of the page, click Resources and then click Download Center. Under Zoom Desktop Client, click the Download button.
  - a. Open the Zoom desktop client and sign in
  - b. Click the Home tab and then Join
  - c. Enter Meeting ID: 840 6967 9194 and enter your full name
  - d. Connect audio and/or video and select Join
2. Zoom Mobile App with Cell Phone or Tablet: Download the Zoom - One Platform to Connect App in either the App Store for iOS or Google Play for Android.
  - a. Select Join Meeting
  - b. Enter Meeting ID: 840 6967 9194
  - c. Enter your full name and select Join
  - d. Enter your screen name and email address and select Continue
  - e. Join Audio with Wi-Fi or Cellular Data
3. Web client/browser: Google Chrome, Internet Explorer, Firefox and Safari on a computer.
  - a. Go to the [Zoom website \(https://zoom.us/\)](https://zoom.us/)
  - b. Enter Meeting ID: 840 6967 9194
  - c. Click Open Zoom Meetings or Join (depending on browser)
  - d. Enter your full name and click Join Audio by Computer
4. Alternate Option via Telephone with Audio Only:
  - a. Dial 253-215-8782
  - b. Enter Meeting ID: 840 6967 9194 and press #
  - c. Enter Participate ID and press #, or press # to continue

For technical support or questions in accessing the meeting, please email the [Information Technology Department \(ITsupport@tolleson.az.gov\)](#) or call Zoom Support at 888-799-9666.

Posted on December 3, 2025 at 4:15 PM.