



# CITY OF TOLLESON

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## TOLLESON POLICE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD MEETING AGENDA

**ZOOM MEETING ID: 847 5640 5298**

**WEDNESDAY, MAY 7, 2025**

**5:00 P.M.**

**THIS MEETING WILL BE HELD BY REMOTE PARTICIPATION ONLY.**

Members of the public may participate in the meeting via Zoom with a computer or cell phone by visiting the following direct link: <https://us02web.zoom.us/j/84756405298>.

### **CALL TO ORDER**

Chair Chavira called the Tolleson Police Public Safety Retirement Board Meeting to order at 5:01 P.M.

### **ROLL CALL**

Present: Chair Christine Chavira, Board Members Kyle Bradshaw, Sheryl Heier, Gerardo Ruiz and Adan Luz Morado.

Board Representatives: Board Secretary Wendy Jackson and Board Attorney Lesli Sorensen

Administration: Employee Resources Specialist Yareli Zavala and Deputy City Clerk Citlaly Salas

Not Present:

### **REGULAR AGENDA – ACTION ITEMS**

1. Discussion and Possible Approval of the Police Public Safety Personnel Retirement Board Meeting Minutes of March 5, 2025.  
**Board Member Heier moved to approve the minutes; the motion was seconded by Board Member Ruiz. The motion carried 5 to 0.**  
**Chair Chavira – Aye**  
**Board Member Bradshaw - Aye**  
**Board Member Heier – Aye**  
**Board Member Morado – Aye**  
**Board Member Ruiz – Aye**

2. Discussion and Possible Approval on New Membership Applications:

Kylli Arellano – Date of Hire: October 1, 2024

Membership Effective Date: July 6, 2025

**Board Member Ruiz moved to approve the new Membership Application for Kylli Arellano with pre-existing conditions as noted on the record; the motion was seconded by Board Member Bradshaw. The motion carried 5 to 0.**

**Chair Chavira – Aye**

**Board Member Bradshaw - Aye**

**Board Member Heier – Aye**

**Board Member Morado – Aye**

**Board Member Ruiz – Aye**

Alexis Camarena – Date of Hire: August 6, 2024

Membership Effective Date: July 6, 2025

**Board Member Ruiz moved to approve the new Membership Application for Alexis Camarena effective July 6, 2025; the motion was seconded by Board Member Heier. The motion carried 5 to 0.**

**Chair Chavira – Aye**

**Board Member Bradshaw - Aye**

**Board Member Heier – Aye**

**Board Member Morado – Aye**

**Board Member Ruiz – Aye**

**FOR DISCUSSION**

1. Announcements

**ADJOURNMENT**

**Board Member Morado moved to adjourn the Police Public Safety Personnel Retirement System Board Meeting; the motion was seconded by Board Member Ruiz. The motion carried 5 to 0.**

**Chair Chavira – Aye**

**Board Member Bradshaw - Aye**

**Board Member Heier – Aye**

**Board Member Morado – Aye**

**Board Member Ruiz – Aye**

**The meeting was adjourned at 5:08 P.M.**

A copy of the agenda background material provided to Board members (with the exception of confidential information or material relating to possible executive sessions) is available for public inspection at the Board's office, 9055 W. Van Buren Street, at the Employee Resources Department.

Pursuant to A.R.S. § 38-431.01 and A.R.S. § 38-431.02, notice is hereby given to the members of the City of Tolleson Police Public Safety Personnel Retirement System Board and to the general public that the City of Tolleson Police Public Safety Personnel Retirement System Board will hold a meeting open to the public via Zoom conference.

The City of Tolleson Police Public Safety Personnel Retirement System Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The Board may also vote to go into executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3); and for the discussion or consideration of documents exempt from public inspection for any matter on the agenda pursuant to A.R.S. § 38-431.03(A)(2); and for the discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting pursuant to A.R.S. § 38-431.03(A)(1).

Zoom's live transcription feature can provide automatic captioning by clicking on the Closed Caption (CC) button during the meeting.

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**LA CIUDAD DE TOLLESON SE ESFUERZA PARA HACER TODAS LAS REUNIONES PÚBLICAS ACCESIBLE PARA INDIVIDUOS CON DISCAPACIDADES.** Con al menos dos días laborables de previo aviso, se pueden proporcionar adaptaciones en esta reunión para personas con discapacidades visuales, auditivas o del habla, incluido un transcriptor, letra grande, un intérprete, un dispositivo de asistencia auditiva, etc. Llame a la Secretaría Municipal al (623) 936-7111, o los usuarios de TTY pueden marcar 711 para el Servicio de Retransmisión de Arizona (AZRS), para solicitar un alojamiento para participar en esta reunión pública. La Ciudad hará todo lo posible para satisfacer cualquier solicitud de último minuto.

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  - b. Open the Zoom desktop client and sign in
  - c. Click the Home tab and then Join
  - d. Enter Meeting ID: 847 5640 5298 and enter your full name
  - e. Connect audio and/or video and select Join
2. Zoom Mobile App with Cell Phone or Tablet: Download the Zoom – One Platform to Connect App in either the App Store for iOS or Google Play for Android.
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3. Web client/browser: Google Chrome, Internet Explorer, Firefox and Safari on a computer.
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- a. Dial 1-253-215-8782
- b. Enter Meeting ID: 847 5640 5298 and press #
- c. Enter Participate ID and press #, or press # to continue

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Posted on April 30, 2025

Post-Production File

**City of Tolleson**  
**Public Safety Personnel Retirement Police Board Meeting Minutes**  
**May 7, 2025**

Transcription Provided By:  
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CHAVIRA: Okay. We're going to have a call to order.

Good evening, everyone. I'm Christine Chavira and I'm the chair of this committee, and I'd like to call this meeting to order.

We're going to have roll call. Please state if you are present.

Board member Adan Morado.

MORADO: I'm here.

CHAVIRA: Board member Sheryl Heier?

HEIER: Present.

CHAVIRA: Board member Kyle Bradshaw?

BRADSHAW: Here.

CHAVIRA: And board member Gerardo Ruiz?

RUIZ: Present.

CHAVIRA: Board representative Secretary Wendy Jackson?

JACKSON: Present.

CHAVIRA: And our board attorney, Lesli Sorensen?

SORENSEN: Present.

CHAVIRA: Thank you, everyone. The first item on our agenda tonight is discussion and possible approval of the Police Public Safety Personnel Retirement Board meeting minutes of March 5th.

Do we have a motion to approve the March 5th, 2025, Police Public Safety Personnel Retirement Board meeting minutes?

HEIER: I make a motion we approve the Police Public Safety Personnel Retirement Board minutes of March 5th, 2025.

CHAVIRA: Do I have a second?

RUIZ: I second.

CHAVIRA: Thank you. All those in favor say aye.

ALL: Aye.

CHAVIRA: All those opposed say nay.

And the motion is carried. Thank you.

The next item on our agenda is the discussion and possible approval of new board membership applications.

And Mrs. Jackson, you have the floor.

JACKSON: Yes. Good afternoon, Madam Chair and members of the board. You have two membership applications in your packet, along with the medical physicals on both employees. The first one is Kylii Arellano -- sorry. Data hire is October 1st, 2024, with effective membership date would be July 6th, 2025.

CHAVIRA: Okay. Does anyone have any comments?

Do I have a motion to approve the membership application for Kylii Arellano?

RUIZ: Motion to approve.

CHAVIRA: And do I have a second?

BRADSHAW: I second.

CHAVIRA: Thank you. All those in favor say aye.

ALL: Aye.

CHAVIRA: All those opposed say nay.

And the motion is carried. Thank you, all.

The next item on the agenda is discussion and possible approval of a new membership application.

JACKSON: I'm sorry, Madam Chair. I didn't say the name of Alexis Camarena. So I'm not sure if when you all approve, you approve both of the applications or --

SORSENSEN: Yeah, actually -- Wendy, this is Lesli. I'm sorry, I -- the way the documents were in the folder -- I'm so sorry -- I think you need to note that Ms. Arellano has a preexisting condition, as noted in the file, and then move on and you could so Alexis second.

CHAVIRA: Okay. Thank you. Then we'll do that. We want to make a notation that in the file it is disclosed that there is a preexisting condition for Alexis Camarena.

Does anyone know --

SORSENSEN: No, it's actually for -- for Kylii Arellano --

CHAVIRA: Oh, I'm sorry.

SORENSEN: --the one you just voted on.

CHAVIRA: Oh, okay.

SORENSEN: I'm so sorry. I -- I had them backwards. I was thinking the second one was going to be the pre-ex. I apologize. That's on me.

So if you could redo the motion --

CHAVIRA: Okay.

SORENSEN: -- make a substitute motion. Just go back and redo that. That one with the preexisting condition, as noted in the files. I'm sorry.

CHAVIRA: That's okay. Thank you so much.

Do we have a motion to approve the approve the membership application for Kylii Arellano?

RUIZ: Motion to approve.

SORSENSEN: With pre-existing conditions as noted in the records.

RUIZ: Correct.

CHAVIRA: And do I have a second?

BRADSHAW: I'll second.

CHAVIRA: Thank you.

All in favor say aye.

ALL: Aye.

CHAVIRA: All those opposed say nay.

And the motion has carried.

Lesi, should I do Alexis Camarena separate since we were sort of specific to Kylii?

SORSENSEN: Yes. Let's go ahead. And you can have, Ms. Jackson -- I think she only explained Ms. Arellano's membership.

So if you want to, Ms. Jackson, I think you hadn't yet gone --

CHAVIRA: Yes.

SORENSEN: -- to Ms. Camarena.

JACKSON: Yes.

Thank you, Madam Chair, members of the board.

We have Alexis Camarena. Data hire is August 6th, 2024, and a membership effective date would be July 6th, 2025.

UNIDENTIFIED SPEAKER: (Indiscernible).

JACKSON: I'm sorry?

I'm not sure if someone was asking a question.

In your -- your membership packets, you will find the medical information on this -- this new hire. And I'm not sure if you all had an opportunity to review it. I can give you a moment.

RUIZ: I did, Wendy.

JACKSON: Okay.

CHAVIRA: I have reviewed, Wendy.

JACKSON: Okay.

HEIER: I have.

SORSENSEN: But now I think you just need a motion to accept the new membership application.

CHAVIRA: All right.

Do we have a motion to approve the membership application for Alexis Camarena?

RUIZ: Motion to approve.

CHAVIRA: Do we have a second?

HEIER: I second.

CHAVIRA: All those in favor say aye.

ALL: Aye.

CHAVIRA: All those opposed say nay.

And the motion has carried.

The next item on the agenda is items for discussions and announcements. And I don't believe there are any; is that correct?

JACKSON: That is correct.

CHAVIRA: Thank you. Then do we have a motion to adjourn?

MORADO: I make a motion to adjourn.

CHAVIRA: And do we have a second?

RUIZ: I second.

CHAVIRA: Thank you.

All those in favor say aye.

ALL: Aye.

CHAVIRA: All those opposed say nay.

And the motion to adjourn has carried.


Thank you all very much. Have a wonderful night.

ALL: Thank you.

**CITY OF TOLLESON**  
**MAY 7, 2025 PUBLIC SAFETY PERSONNEL RETIREMENT POLICE BOARD MEETING MINUTES**


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APPROVED:

  
[Christine Chavira \(Nov 8, 2025 17:48:04 MST\)](#)

CHRISTINE CHAVIRA, CHAIR


ATTEST:

  
[Wendy Jackson \(Nov 9, 2025 20:51:26 MST\)](#)

WENDY JACKSON, SECRETARY

CERTIFICATION

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE MINUTES OF THE MEETING OF THE POLICE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD OF THE CITY OF TOLLESON, ARIZONA, HELD ON MAY 7, 2025. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD, AND THAT A QUORUM WAS PRESENT.

  
[Wendy Jackson \(Nov 9, 2025 20:51:26 MST\)](#)

WENDY JACKSON, SECRETARY