



CITY OF TOLLESON

9055 W. Van Buren St., Tolleson, AZ 85353 • (623) 936-7111 • TTY users, dial 711 for Relay • www.tolleson.az.gov

**TOLLESON CITY COUNCIL MEETING AGENDA
TOLLESON CIVIC CENTER
9055 WEST VAN BUREN STREET, TOLLESON, AZ 85353
ZOOM WEBINAR ID: 840 6967 9194
TUESDAY, OCTOBER 14, 2025
6:00 PM**

Doors open to Council Chambers at 5:45 PM for public seating. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

Members of the public may also participate in the meeting via [Zoom Webinar](https://us02web.zoom.us/j/84069679194) (<https://us02web.zoom.us/j/84069679194>) with a computer or cell phone.

- A. CALL TO ORDER**
- B. INVOCATION/PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. FINAL CALL TO SUBMIT SPEAKER REQUESTS**

All citizens and interested parties wishing to speak before the Council regarding non-agenda items or during a public hearing shall fully complete a Speaker Request Form and submit the form(s) to the City Clerk prior to the meeting being convened. Citizens must complete one form for each item they want to address. Speaker Request Forms are located at the entrance of the Council Chambers. For Zoom participants, click the chat button, and enter your name and the item you would like to address. Submissions should be made no later than the Mayor announcing the "Final Call to Submit Speaker Requests". All speakers will be limited to 3 minutes unless otherwise noted by the Mayor. Speakers are not required to disclose their identities or personal information. You may also submit an online speaker request form at <https://www.tolleson.az.gov/speakerrequest> at least one hour prior to the meeting.

- E. CALL TO THE PUBLIC (NON-AGENDA ITEMS)**

This is the time for the public to comment on non-agenda items. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01.H, action taken as a result of public comment will be limited to (1) responding to criticism; (2) directing staff to review the matter; or (3) asking that a matter be put on a future agenda.



F. SCHEDULED PUBLIC APPEARANCES AND PROCLAMATIONS – FOR DISCUSSION

1. Proclamation declaring October 2025 as Breast Cancer Awareness Month in the City of Tolleson to raise awareness, support those affected, and encourage education, early detection, and community involvement. – Wendy Jackson, Deputy City Manager/Employee Resources Director

G. BUSINESS FROM THE FLOOR – PUBLIC HEARINGS AND ACTION ITEMS

H. CONSENT AGENDA – ACTION ITEMS

Items on the Consent Agenda are of a routine nature and are intended to be acted upon in one motion. Council Members may pull items from Consent if they would like them considered separately.

1. Approve Regular City Council Meeting Minutes of September 23, 2025. (City Clerk Department)
2. Approve Claims and Bills Report for the period of September 17, 2025 to October 7, 2025. (Finance Department)
3. Approve Fifth Amendment to the Professional Services Agreement between the City of Tolleson and FSL Home Improvements, dba AllThrive365 HI, for owner-occupied home repair services, and authorize the City Manager to execute and deliver said Agreement. The City desires to amend the existing Agreement to increase the General Funds in the amount of \$14,000 from the Housing Services – Housing Rehabilitation Budget to cover project soft costs, including administrative fees and expenses, rehabilitation specialist, labor, and travel mileage. (Human Services Department)
4. Adopt Resolution No. 2622 of the Mayor and Council of the City of Tolleson, Arizona, approving an Intergovernmental Agreement between the City of Tolleson and Maricopa County, administered by its Human Services Department, for the Owner-Occupied Housing Rehabilitation Program, and authorize the Mayor to execute and deliver said Agreement. In June 2025, the City of Tolleson was awarded \$425,000 in Community Development Block Grant (CDBG) funds by the Maricopa County Human Services Department. The CDBG funds, along with \$130,000 in City funds, will be used to continue offering home repairs through the Housing Rehabilitation Program, providing rehabilitation services for approximately eight eligible owner-occupied housing units. This Agreement shall be effective from November 1, 2025, through November 1, 2027. (Human Services Department)
5. Adopt Resolution No. 2623 of the Mayor and Council of the City of Tolleson, Arizona, authorizing the acquisition of certain real property in the City for public purposes, and authorizing and directing the Mayor, City Manager, and City Attorney to acquire title to Maricopa County Assessor's Parcel No. 102-49-032, located at the northeast corner of 93rd Avenue and Van Buren Street, Tolleson, Arizona, on behalf of the City by

purchase for an amount not to exceed \$370,000, plus acquisition and closing costs.
(Development Services Department)

I. REGULAR AGENDA – ACTION ITEMS

1. Consideration and approval of the initial Tolleson Alliance Against Substance Abuse (TAASA) Board of Directors appointments. Initial appointments will be staggered to establish continuity, with Group A serving initial one-year terms and Group B serving initial two-year terms. Thereafter, all terms will be for two years with no term limits.
Group A:
 - 1 member of the Tolleson City Council: Chair of the Board - Vice Mayor Jimmy Davis
 - 1 member of the business community: Wendi Sears, Chief Nursing Officer at Banner Estrella
 - 1 health and/or health services professional: Marlena Pina, Homeless Services Coordinator at City of Avondale
 - 1 educational professional: Dr. Kino FloresGroup B:
 - 1 member of the Tolleson City Council: Vice Chair of the Board - Council Member Adolfo Gámez
 - 2 Tolleson community representatives: Planning and Zoning Commissioners Miriam Segura and Joe Cortina
(City Council)

J. WORK STUDY AND PRESENTATIONS – FOR DISCUSSION

K. MAYOR AND CITY MANAGER’S REPORT OF CURRENT EVENTS – FOR DISCUSSION

1. Community Events Update – Randy Babchuk, Field Operations/Parks & Recreation Director

L. CONVENE INTO EXECUTIVE SESSION

1. Motion to go into executive session.
2. Convene into an executive session pursuant to A.R.S. § 38-431.03(A)(1) to conduct annual review of the City Manager.
3. Convene into an executive session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) to receive legal advice and discuss and consult with the City Attorney regarding a contract that is the subject of negotiations relating to a nonprofit organization.

M. RECONVENE INTO PUBLIC MEETING

N. ADJOURNMENT

Pursuant to A.R.S. § 38-431.01 and A.R.S. § 38-431.02, notice is hereby given to the members of the Tolleson City Council and to the general public that the Council of the City of Tolleson will hold a meeting open to the public. Council Members of the City of Tolleson will attend by telephone/video conference call.

Note: The City Council of the City of Tolleson, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in conformation with A.R.S. § 38.431.03 for legal advice from the City Attorney.

Zoom's live transcription feature can provide automatic captioning by clicking on the Closed Caption (CC) button during the meeting.

THE CITY OF TOLLESON ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. With at least two business days advance notice, accommodations can be provided at this meeting for individuals with vision, hearing and/or speech disabilities, including a transcriber, large print, an interpreter, an assistive listening device, etc. Please call the City Clerk at (623) 936-7111, or TTY users may dial 711 for Arizona Relay Service (AZRS), to request an accommodation to participate in this public meeting. The City will try its best to accommodate any last minute requests.

LA CIUDAD DE TOLLESON SE ESFUERZA PARA HACER TODAS LAS REUNIONES PÚBLICAS ACCESIBLE PARA INDIVIDUOS CON DISCAPACIDADES. Con al menos dos días laborables de previo aviso, se pueden proporcionar adaptaciones en esta reunión para personas con discapacidades visuales, auditivas o del habla, incluido un transcriptor, letra grande, un intérprete, un dispositivo de asistencia auditiva, etc. Llame a la Secretaría Municipal al (623) 936-7111, o los usuarios de TTY pueden marcar 711 para el Servicio de Retransmisión de Arizona (AZRS), para solicitar un alojamiento para participar en esta reunión pública. La Ciudad hará todo lo posible para satisfacer cualquier solicitud de último minuto.

Prerequisites for attending Zoom Webinars (one required):

1. Zoom Desktop Client: Navigate to the [Zoom website \(https://zoom.us/\)](https://zoom.us/) in your internet browser. At the top-right of the page, click Resources and then click Download Center. Under Zoom Desktop Client, click the Download button.
 - a. Open the Zoom desktop client and sign in
 - b. Click the Home tab and then Join
 - c. Enter Meeting ID: 840 6967 9194 and enter your full name
 - d. Connect audio and/or video and select Join
2. Zoom Mobile App with Cell Phone or Tablet: Download the Zoom - One Platform to Connect App in either the App Store for iOS or Google Play for Android.
 - a. Select Join Meeting
 - b. Enter Meeting ID: 840 6967 9194
 - c. Enter your full name and select Join
 - d. Enter your screen name and email address and select Continue

- e. Join Audio with Wi-Fi or Cellular Data
- 3. Web client/browser: Google Chrome, Internet Explorer, Firefox and Safari on a computer.
 - a. Go to the [Zoom website \(https://zoom.us/\)](https://zoom.us/)
 - b. Enter Meeting ID: 840 6967 9194
 - c. Click Open Zoom Meetings or Join (depending on browser)
 - d. Enter your full name and click Join Audio by Computer
- 4. Alternate Option via Telephone with Audio Only:
 - a. Dial 253-215-8782
 - b. Enter Meeting ID: 840 6967 9194 and press #
 - c. Enter Participate ID and press #, or press # to continue

For technical support or questions in accessing the meeting, please email the [Information Technology Department \(ITsupport@tolleson.az.gov\)](#) or call Zoom Support at 888-799-9666.

Posted on October 9, 2025.