



CITY OF TOLLESON

9055 W. Van Buren St., Tolleson, AZ 85353 • (623) 936-7111 • TTY users, dial 711 for Relay • www.tolleson.az.gov

**TOLLESON CITY COUNCIL MEETING AGENDA
TOLLESON CIVIC CENTER
9055 WEST VAN BUREN STREET, TOLLESON, AZ 85353
ZOOM WEBINAR ID: 840 6967 9194
TUESDAY, SEPTEMBER 23, 2025
6:00 PM**

Doors open to Council Chambers at 5:45 PM for public seating. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

Members of the public may also participate in the meeting via [Zoom Webinar](https://us02web.zoom.us/j/84069679194) (<https://us02web.zoom.us/j/84069679194>) with a computer or cell phone.

- A. CALL TO ORDER**
- B. INVOCATION/PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. FINAL CALL TO SUBMIT SPEAKER REQUESTS**

All citizens and interested parties wishing to speak before the Council regarding non-agenda items or during a public hearing shall fully complete a Speaker Request Form and submit the form(s) to the City Clerk prior to the meeting being convened. Citizens must complete one form for each item they want to address. Speaker Request Forms are located at the entrance of the Council Chambers. For Zoom participants, click the chat button, and enter your name and the item you would like to address. Submissions should be made no later than the Mayor announcing the "Final Call to Submit Speaker Requests". All speakers will be limited to 3 minutes unless otherwise noted by the Mayor. Speakers are not required to disclose their identities or personal information. You may also submit an online speaker request form at <https://www.tolleson.az.gov/speakerrequest> at least one hour prior to the meeting.

- E. CALL TO THE PUBLIC (NON-AGENDA ITEMS)**

This is the time for the public to comment on non-agenda items. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01.H, action taken as a result of public comment will be limited to (1) responding to criticism; (2) directing staff to review the matter; or (3) asking that a matter be put on a future agenda.



F. SCHEDULED PUBLIC APPEARANCES AND PROCLAMATIONS – FOR DISCUSSION

1. Proclamation declaring October 5-11, 2025 as Fire Prevention Week in the City of Tolleson, recognizing the 2025 theme “Charge into Fire Safety: Lithium-Ion Batteries in Your Home” and encouraging all residents to learn and practice safe battery use to help protect their homes and community. – Michael Young, Fire Chief
2. Proclamation declaring September 15 – October 15, 2025 as Hispanic Heritage Month in the City of Tolleson, recognizing the histories, cultures, and contributions of Hispanic Americans and honoring the City’s vibrant Hispanic community, whose heritage and achievements have shaped and continue to shape the spirit, progress, and future of our City. – Wendy Jackson, Deputy City Manager

G. BUSINESS FROM THE FLOOR – PUBLIC HEARINGS AND ACTION ITEMS

H. CONSENT AGENDA – ACTION ITEMS

Items on the Consent Agenda are of a routine nature and are intended to be acted upon in one motion. Council Members may pull items from Consent if they would like them considered separately.

1. Approve Regular City Council Meeting Minutes of September 9, 2025. (City Clerk Department)
2. Approve Claims and Bills Report for the period of September 3, 2025 to September 16, 2025. (Finance Department)
3. Approve Fourth Amendment to the Agreement between the City of Tolleson and Tyler Technologies, Inc. for software-as-a-service (SaaS) solutions supporting financial, utility billing, permitting, licensing, and related systems, and authorize the Mayor to execute and deliver said Amendment. The City desires to amend the existing Agreement to extend the term from May 1, 2025 through June 30, 2029, establish renewal pricing in the annual amount of \$150,000 for July 1, 2025 through June 30, 2026, and cap annual increases during the renewal term at five percent (5%). (Finance Department)
4. Adopt Resolution No. 2621 of the Mayor and Council of the City of Tolleson, Arizona, approving the Intergovernmental Agreement between the City of Tolleson and Maricopa County, administered by its Human Services Department, for the Hand-in-Hand Program to reduce homelessness, with the City contributing \$5,000 for Fiscal Year 2026, and authorizing the Mayor to execute and deliver said Agreement. (Human Services Department)
5. Approve Second Amendment to the Intergovernmental Agreement between the City of Tolleson and the City of El Mirage for Police and Fire Dispatch Services and Administration, and authorize the City Manager to execute and deliver said

Amendment. This item was previously approved on June 24, 2025, but the credit was not included; under this Amendment, the annual fee of \$1,337,031 includes a credit of \$169,216, for a total of \$1,167,815 for FY 2025-2026. (Police Department)

6. Approve the Cooperative Purchasing Agreement between the City of Tolleson and TF Contracting Services LLC for general utility projects related to the City's water and wastewater infrastructure, and authorize the City Manager to execute and deliver said Agreement. The City shall pay the Contractor an annual aggregate amount not to exceed \$200,000 for the services. This Agreement shall remain in full force and effect until February 25, 2026. (Utilities Department)
7. Approve the Cooperative Purchasing Agreement between the City of Tolleson and Empire Southwest, LLC (an authorized dealer of Caterpillar, Inc.) for heavy equipment parts, accessories, supplies and related services, and authorize the City Manager to execute and deliver said Agreement. The City shall pay the Contractor an annual aggregate amount not to exceed \$175,000 for the equipment and services. This Agreement shall remain in full force and effect until October 2, 2026. (Utilities Department)

I. REGULAR AGENDA – ACTION ITEMS

1. Approve/Deny the Cooperative Purchasing Agreement between the City of Tolleson and Kimley-Horn and Associates, Inc. for on-call civil engineering with final engineering design services at Well Site No. 9, including well equipment, storage tank, booster pump station, onsite treatment and ancillary equipment for the City's development of a centralized water treatment plant, and authorize the City Manager to execute and deliver said Agreement. The City shall pay the Contractor an annual aggregate amount not to exceed \$900,000 for the equipment and services. This Agreement shall remain in full force and effect until February 7, 2026. (Development Services and Utilities Departments)
2. Approve/Deny Second Amendment to the Cooperative Purchasing Agreement between the City of Tolleson and ASR Construction Group LLC for Job Order Contracting (JOC) Water & Wastewater Treatment and Remote Facilities Projects, and authorize the City Manager to execute and deliver said Agreement. The City desires to amend the existing Agreement to increase the annual aggregate amount from \$1,500,000 to \$3,000,000 for additional services. (Utilities Department)

J. WORK STUDY AND PRESENTATIONS – FOR DISCUSSION

K. MAYOR AND CITY MANAGER'S REPORT OF CURRENT EVENTS – FOR DISCUSSION

1. Community Events Update – Randy Babchuk, Field Operations/Parks & Recreation Director

L. ADJOURNMENT

1. Attachments: Monthly Reports

Fire Department – August

Police Department – August

Pursuant to A.R.S. § 38-431.01 and A.R.S. § 38-431.02, notice is hereby given to the members of the Tolleson City Council and to the general public that the Council of the City of Tolleson will hold a meeting open to the public. Council Members of the City of Tolleson will attend by telephone/video conference call.

Note: The City Council of the City of Tolleson, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in conformation with A.R.S. § 38.431.03 for legal advice from the City Attorney.

Zoom's live transcription feature can provide automatic captioning by clicking on the Closed Caption (CC) button during the meeting.

THE CITY OF TOLLESON ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. With at least two business days advance notice, accommodations can be provided at this meeting for individuals with vision, hearing and/or speech disabilities, including a transcriber, large print, an interpreter, an assistive listening device, etc. Please call the City Clerk at (623) 936-7111, or TTY users may dial 711 for Arizona Relay Service (AZRS), to request an accommodation to participate in this public meeting. The City will try its best to accommodate any last minute requests.

LA CIUDAD DE TOLLESON SE ESFUERZA PARA HACER TODAS LAS REUNIONES PÚBLICAS ACCESIBLE PARA INDIVIDUOS CON DISCAPACIDADES. Con al menos dos días laborables de previo aviso, se pueden proporcionar adaptaciones en esta reunión para personas con discapacidades visuales, auditivas o del habla, incluido un transcriptor, letra grande, un intérprete, un dispositivo de asistencia auditiva, etc. Llame a la Secretaría Municipal al (623) 936-7111, o los usuarios de TTY pueden marcar 711 para el Servicio de Retransmisión de Arizona (AZRS), para solicitar un alojamiento para participar en esta reunión pública. La Ciudad hará todo lo posible para satisfacer cualquier solicitud de último minuto.

Prerequisites for attending Zoom Webinars (one required):

1. Zoom Desktop Client: Navigate to the [Zoom website \(https://zoom.us/\)](https://zoom.us/) in your internet browser. At the top-right of the page, click Resources and then click Download Center. Under Zoom Desktop Client, click the Download button.
 - a. Open the Zoom desktop client and sign in
 - b. Click the Home tab and then Join
 - c. Enter Meeting ID: 840 6967 9194 and enter your full name

- d. Connect audio and/or video and select Join
- 2. Zoom Mobile App with Cell Phone or Tablet: Download the Zoom - One Platform to Connect App in either the App Store for iOS or Google Play for Android.
 - a. Select Join Meeting
 - b. Enter Meeting ID: 840 6967 9194
 - c. Enter your full name and select Join
 - d. Enter your screen name and email address and select Continue
 - e. Join Audio with Wi-Fi or Cellular Data
- 3. Web client/browser: Google Chrome, Internet Explorer, Firefox and Safari on a computer.
 - a. Go to the [Zoom website \(https://zoom.us/\)](https://zoom.us/)
 - b. Enter Meeting ID: 840 6967 9194
 - c. Click Open Zoom Meetings or Join (depending on browser)
 - d. Enter your full name and click Join Audio by Computer
- 4. Alternate Option via Telephone with Audio Only:
 - a. Dial 253-215-8782
 - b. Enter Meeting ID: 840 6967 9194 and press #
 - c. Enter Participate ID and press #, or press # to continue

For technical support or questions in accessing the meeting, please email the [Information Technology Department](#) (ITsupport@tolleson.az.gov) or call Zoom Support at 888-799-9666.

Posted on September 18, 2025.