



CITY OF TOLLESON

9055 W. Van Buren St., Tolleson, AZ 85353 • (623) 936-7111 • TTY users, dial 711 for Relay • www.tolleson.az.gov

**TOLLESON CITY COUNCIL MEETING AGENDA
TOLLESON CIVIC CENTER
9055 WEST VAN BUREN STREET, TOLLESON, AZ 85353
ZOOM WEBINAR ID: 840 6967 9194
TUESDAY, AUGUST 26, 2025
6:00 PM**

Doors open to Council Chambers at 5:45 PM for public seating. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

Members of the public may also participate in the meeting via [Zoom Webinar](https://us02web.zoom.us/j/84069679194) (<https://us02web.zoom.us/j/84069679194>) with a computer or cell phone.

- A. CALL TO ORDER**
- B. INVOCATION/PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. FINAL CALL TO SUBMIT SPEAKER REQUESTS**

All citizens and interested parties wishing to speak before the Council regarding non-agenda items or during a public hearing shall fully complete a Speaker Request Form and submit the form(s) to the City Clerk prior to the meeting being convened. Citizens must complete one form for each item they want to address. Speaker Request Forms are located at the entrance of the Council Chambers. For Zoom participants, click the chat button, and enter your name and the item you would like to address. Submissions should be made no later than the Mayor announcing the "Final Call to Submit Speaker Requests". All speakers will be limited to 3 minutes unless otherwise noted by the Mayor. Speakers are not required to disclose their identities or personal information. You may also submit an online speaker request form at <https://www.tolleson.az.gov/speakerrequest> at least one hour prior to the meeting.

- E. CALL TO THE PUBLIC (NON-AGENDA ITEMS)**

This is the time for the public to comment on non-agenda items. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01.H, action taken as a result of public comment will be limited to (1) responding to criticism; (2) directing staff to review the matter; or (3) asking that a matter be put on a future agenda.



F. SCHEDULED PUBLIC APPEARANCES AND PROCLAMATIONS – FOR DISCUSSION

1. Proclamation declaring August 31, 2025 as Overdose Awareness Day in the City of Tolleson to raise awareness of drug overdoses, reduce the stigma of drug-related deaths, acknowledge the grief felt by families and friends by remembering those who have died or sustained permanent injury as a result of a drug overdose, and in support of those working toward recovery and prevention. – George Good, Chief of Social Impact
2. Proclamation declaring September 2025 as Ovarian Cancer Awareness Month in the City of Tolleson, joining all those who are battling ovarian cancer, those who have lost their lives to the disease, their loved ones, and our state’s dedicated healthcare professionals in raising awareness, advancing public education, and embracing hope for earlier diagnoses, improved treatments, and ultimately a cure. – Rachel Sackett, National Ovarian Cancer Coalition
3. Proclamation honoring Alejandro Salazar, Teen Council Mayor, for his outstanding leadership and for receiving the College Board National Recognition Program’s First-Generation Recognition Award for Outstanding Academic Achievement.
4. Introduction of New Employee: Police Department – Fernando Figueroa, Public Safety Dispatcher
Employee Promotion: Employee Resources Department – Ernesto Figueroa, Employee Resources Technician
5. Arizona League of Cities and Towns 2025 Service Awards:
Council Member Adolfo Gámez – 40 years of service
Council Member Linda Laborin – 24 years of service
Council Member Clorinda Erives – 16 years of service

G. BUSINESS FROM THE FLOOR – PUBLIC HEARINGS AND ACTION ITEMS

H. CONSENT AGENDA – ACTION ITEMS

Items on the Consent Agenda are of a routine nature and are intended to be acted upon in one motion. Council Members may pull items from Consent if they would like them considered separately.

1. Approve Regular City Council Meeting Minutes of July 8, 2025 and Special City Council Meeting Minutes of July 29, 2025. (City Clerk Department)
2. Approve Claims and Bills Report for the period of July 2, 2025 to August 19, 2025. (Finance Department)
3. Approve an arbitrage rebate payment to the United States Treasury for City of Tolleson General Obligation Bonds, Series 2020, in the amount of \$116,746.04. (Finance Department)

4. Approve Third Amendment to the Cooperative Purchasing Agreement between the City of Tolleson and Shamrock Foods Company for food, fresh product and related cafeteria supplies, and authorize the City Manager to execute and deliver said Agreement. The City desires to amend the existing Agreement to increase the annual aggregate amount from \$133,000 to \$177,500 for additional products and to extend the term of the Agreement from June 30, 2025 to June 30, 2026. (Human Services Department)
5. Adopt Resolution No. 2615 of the Mayor and Council of the City of Tolleson, Arizona, approving the Intergovernmental Agreement between the City of Tolleson and Tohono O'odham Nation relating to police dispatch services and administration; and authorizing the City Manager to execute and deliver said Agreement. The Initial Term of this Agreement shall be from October 1, 2024 through September 30, 2025 and shall automatically renew itself annually for a period of two years upon the first day of October of each year. In consideration of the services provided by Tolleson, the Nation shall pay Tolleson \$299,463.52 per year for the services. (Police Department)
6. Approve Second Amendment to the Professional Services Agreement between the City of Tolleson and Adaptive Architects, Inc. for professional services related to architectural design services for the Tolleson Aquatic Center, and authorize the City Manager to execute and deliver said Agreement. The City desires to amend the existing Agreement to establish a new annual aggregate amount of \$182,300 for additional services and to extend the term of the Agreement from June 30, 2025 to June 30, 2026. (Development Services Department)
7. Approve the Cooperative Purchasing Agreement between the City of Tolleson and Empire Southwest, LLC, dba Empire Machinery, for statewide heavy equipment including accessories, and authorize the City Manager to execute and deliver said Agreement. The City shall pay the Contractor an annual aggregate amount not to exceed \$250,000 for equipment and accessories. This Agreement shall remain in full force and effect until December 3, 2025. (Development Services Department)
8. Approve First Amendment to the Cooperative Purchasing Agreement between the City of Tolleson and WACO, LLC, for emergency pipeline repair services, and authorize the City Manager to execute and deliver said Agreement. The City desires to amend the existing Agreement to increase the annual aggregate amount from \$100,000 to \$200,000 for additional equipment and services. (Utilities Department)
9. Approve the Cooperative Purchasing Agreement between the City of Tolleson and Empire Southwest, LLC dba Empire Machinery (an authorized dealer of Caterpillar, Inc.) for electrical energy power generation equipment with related parts, supplies and services, and authorize the City Manager to execute and deliver said Agreement. The City shall pay the Contractor an annual aggregate amount not to exceed \$150,000 for equipment and services. This Agreement shall remain in full force and effect until November 22, 2026. (Utilities Department)

I. REGULAR AGENDA – ACTION ITEMS

1. Approve/Deny Special Event Class 3 Permit Application as submitted by Leticia Peralta on behalf of Blessed Sacrament Church, 512 North 93rd Avenue, Tolleson, AZ 85353, to request a temporary street closure on Van Buren Street and on 93rd Avenue during the annual Fiesta de Amistad parade on Saturday, October 11, 2025 from 10 AM to 11 AM. The parade will begin on 96th Avenue and Van Buren Street; continue east on Van Buren Street to 93rd Avenue; and then north on 93rd Avenue to Blessed Sacrament Church Festival Grounds. Barricades will be placed beginning at 8 AM and will be picked up by noon. (Parks & Recreation Department)
2. Adopt/Deny Resolution No. 2616 of the Mayor and City Council of the City of Tolleson, Arizona, authorizing the acquisition of real property near the northwest corner of 83rd Avenue and Buckeye Road in the City, APN 101-11-989, for development purposes; authorizing and directing the Mayor, City Manager, City Engineer, and City Attorney to acquire title to that certain parcel of real property on behalf of the City by donation, eminent domain, or purchase in the amount of \$3,403,539, plus acquisition and closing costs; and authorizing a budget transfer in the amount of \$3.4M from the Federal Grants fund (31310106) to Capital – Development Services (10515906). (Development Services Department)
3. Adopt/Deny Ordinance No. 626 N.S. of the Mayor and City Council of the City of Tolleson, Arizona, amending the Code of Tolleson, Arizona, Chapter 12 Land Usage, Article 12-4 Zoning – General Procedures by amending Section 12-4-169 Procedures – Site Plan Review and Building Permits; providing for repeal of conflicting ordinances and providing for severability. (Development Services Department)
4. Adopt/Deny Ordinance No. 627 N.S. of the Mayor and City Council of the City of Tolleson, Arizona, amending the Code of Tolleson, Arizona, Chapter 12 Land Usage, Article 12-2 Subdivisions by amending General Provisions Section 12-2-2 Preliminary Plan; Procedures Sections 12-2-21 Procedure for Conditional Approval of Preliminary Plat, 12-2-22 Procedure for Approval of Final Plat, and 12-2-23 Procedure for Approval of Lot Split; Final Plan Sections 12-2-40 Final Plan of Subdivision, and 12-2-43 Items Required to Be Shown on Final Plat; Required Improvements Section 12-2-60 General Provisions; and General Requirements Sections 12-2-75 General Principles of Acceptability, and 12-2-77 Blocks; providing for repeal of conflicting ordinances and providing for severability. (Development Services Department)
5. Approve/Deny the Construction Manager at Risk (CM@R) Agreement between the City of Tolleson and Chasse Building Team, Inc. for Phase III of the Tolleson Aquatics Center Project, with a Guaranteed Maximum Price (GMP) not to exceed \$36,900,000, for the construction of the Tolleson Aquatics Center (TAC); authorize the City Manager to execute and deliver said Agreement; and authorize a transfer of contingency funds (10107080) in the amount of \$2,000,000 to the Aquatic Center Capital Project fund (51115199). (Development Services Department)

J. WORK STUDY AND PRESENTATIONS – FOR DISCUSSION

1. Pedestrian Bridge Design – Jason Earp, Development Services Director

K. MAYOR AND CITY MANAGER’S REPORT OF CURRENT EVENTS – FOR DISCUSSION

1. Community Events Update – Randy Babchuk, Field Operations/Parks & Recreation Director
2. Sister City Meeting in Puerto Peñasco, Sonora, Mexico – City Council

L. CONVENE INTO EXECUTIVE SESSION

1. Motion to go into executive session.
2. Convene into an executive session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) to receive legal advice and discuss and consult with the City Attorney regarding a contract that is the subject of negotiations relating to joint use of school facilities and funding.

M. RECONVENE INTO PUBLIC MEETING

N. ADJOURNMENT

1. Attachments: Monthly Reports

Fire Department – June and July

Police Department – June and July

Pursuant to A.R.S. § 38-431.01 and A.R.S. § 38-431.02, notice is hereby given to the members of the Tolleson City Council and to the general public that the Council of the City of Tolleson will hold a meeting open to the public. Council Members of the City of Tolleson will attend by telephone/video conference call.

Note: The City Council of the City of Tolleson, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in conformation with A.R.S. § 38.431.03 for legal advice from the City Attorney.

Zoom’s live transcription feature can provide automatic captioning by clicking on the Closed Caption (CC) button during the meeting.

THE CITY OF TOLLESON ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. With at least two business days advance notice, accommodations can be provided at this meeting for individuals with vision, hearing and/or speech disabilities, including a transcriber, large print, an interpreter, an assistive listening device, etc. Please call the City Clerk at (623) 936-7111, or TTY users may dial 711 for Arizona

Relay Service (AZRS), to request an accommodation to participate in this public meeting. The City will try its best to accommodate any last minute requests.

LA CIUDAD DE TOLLESON SE ESFUERZA PARA HACER TODAS LAS REUNIONES PÚBLICAS ACCESIBLE PARA INDIVIDUOS CON DISCAPACIDADES. Con al menos dos días laborables de previo aviso, se pueden proporcionar adaptaciones en esta reunión para personas con discapacidades visuales, auditivas o del habla, incluido un transcriptor, letra grande, un intérprete, un dispositivo de asistencia auditiva, etc. Llame a la Secretaría Municipal al (623) 936-7111, o los usuarios de TTY pueden marcar 711 para el Servicio de Retransmisión de Arizona (AZRS), para solicitar un alojamiento para participar en esta reunión pública. La Ciudad hará todo lo posible para satisfacer cualquier solicitud de último minuto.

Prerequisites for attending Zoom Webinars (one required):

1. Zoom Desktop Client: Navigate to the [Zoom website \(https://zoom.us/\)](https://zoom.us/) in your internet browser. At the top-right of the page, click Resources and then click Download Center. Under Zoom Desktop Client, click the Download button.
 - a. Open the Zoom desktop client and sign in
 - b. Click the Home tab and then Join
 - c. Enter Meeting ID: 840 6967 9194 and enter your full name
 - d. Connect audio and/or video and select Join
2. Zoom Mobile App with Cell Phone or Tablet: Download the Zoom - One Platform to Connect App in either the App Store for iOS or Google Play for Android.
 - a. Select Join Meeting
 - b. Enter Meeting ID: 840 6967 9194
 - c. Enter your full name and select Join
 - d. Enter your screen name and email address and select Continue
 - e. Join Audio with Wi-Fi or Cellular Data
3. Web client/browser: Google Chrome, Internet Explorer, Firefox and Safari on a computer.
 - a. Go to the [Zoom website \(https://zoom.us/\)](https://zoom.us/)
 - b. Enter Meeting ID: 840 6967 9194
 - c. Click Open Zoom Meetings or Join (depending on browser)
 - d. Enter your full name and click Join Audio by Computer
4. Alternate Option via Telephone with Audio Only:
 - a. Dial 253-215-8782
 - b. Enter Meeting ID: 840 6967 9194 and press #
 - c. Enter Participate ID and press #, or press # to continue

For technical support or questions in accessing the meeting, please email the [Information Technology Department \(ITsupport@tolleson.az.gov\)](mailto:ITsupport@tolleson.az.gov) or call Zoom Support at 888-799-9666.

Posted on August 21, 2025.

