



CITY OF TOLLESON

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TOLLESON FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD MEETING AGENDA

ZOOM MEETING ID: 847 5640 5298

**WEDNESDAY, APRIL 2, 2025
5:00 P.M.**

THIS MEETING WILL BE HELD BY REMOTE PARTICIPATION ONLY.

Members of the public may participate in the meeting via Zoom with a computer or cell phone by visiting the following direct link: <https://us02web.zoom.us/j/84756405298>.

CALL TO ORDER

Chair Chavira called the Tolleson Police Public Safety Retirement Board Meeting to order at 5:00 P.M.

ROLL CALL

Present: Chair Christine Chavira, Board Members Jack Garrison, and Sheryl Heier.

Board Representatives: Board Secretary Wendy Jackson and Board Attorney Lesli Sorensen

Administration: Employee Resources Specialist Yareli Zavala and Deputy City Clerk Citlaly Salas

Not Present: Board Members Adan Luz Morado, and Daniel Hayes.

REGULAR AGENDA – ACTION ITEMS

1. Discussion and Possible Approval of the Fire Public Safety Personnel Retirement Board Meeting Minutes of March 5, 2025.
Board Member Garrison moved to approve the minutes; the motion was seconded by Board Member Heier. The motion carried 3 to 0.
Chair Chavira – Aye
Board Member Garrison – Aye
Board Member Heier – Aye

FOR DISCUSSION

1. Consider and take action on Membership Applications:
Joseph Palacio – Date of Hire: December 30, 2024
Membership Effective Date: February 14, 2025

Board Member Garrison moved to approve the new Membership Application for Joseph Palacio effective February 14, 2025, with pre-existing conditions as noted on the record noted on the record; the motion was seconded by Board Member Heier. The motion carried 3 to 0.

Chair Chavira – Aye

Board Member Garrison – Aye

Board Member Heier – Aye

2. Announcements

ADJOURNMENT

Board Member Heier moved to adjourn the Fire Public Safety Personnel Retirement System Board Meeting; the motion was seconded by Board Member Garrison. The motion carried 3 to 0.

Chair Chavira – Aye

Board Member Garrison – Aye

Board Member Heier – Aye

The meeting was adjourned at 5:04 P.M.

A copy of the agenda background material provided to Board members (with the exception of confidential information or material relating to possible executive sessions) is available for public inspection at the Board's office, 9055 W. Van Buren Street, at the Employee Resources Department.

Pursuant to A.R.S. § 38-431.01 and A.R.S. § 38-431.02, notice is hereby given to the members of the City of Tolleson Fire Public Safety Personnel Retirement System Board and to the general public that the City of Tolleson Fire Public Safety Personnel Retirement System Board will hold a meeting open to the public via Zoom conference.

The City of Tolleson Fire Public Safety Personnel Retirement System Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The Board may also vote to go into executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3); and for the discussion or consideration of documents exempt from public inspection for any matter on the agenda pursuant to A.R.S. § 38-431.03(A)(2); and for the discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting pursuant to A.R.S. § 38-431.03(A)(1).

Zoom's live transcription feature can provide automatic captioning by clicking on the Closed Caption (CC) button during the meeting.

THE CITY OF TOLLESON ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. With at least two business days advance notice, accommodations can be provided at this meeting for individuals with vision, hearing and/or speech disabilities, including a transcriber, large print, an interpreter, an assistive listening device, etc. Please call the City Clerk at (623) 936-7111, or TTY users may dial 711 for Arizona Relay Service (AZRS), to request an accommodation to participate in this public meeting. The City will try its best to accommodate any last minute requests.

LA CIUDAD DE TOLLESON SE ESFUERZA PARA HACER TODAS LAS REUNIONES PÚBLICAS ACCESIBLE PARA INDIVIDUOS CON DISCAPACIDADES. Con al menos dos días laborables de previo aviso, se pueden proporcionar adaptaciones en esta reunión para personas con discapacidades visuales, auditivas o del habla, incluido un transcriptor, letra grande, un intérprete, un dispositivo de asistencia auditiva, etc. Llame a la Secretaría Municipal al (623) 936-7111, o los usuarios de TTY pueden marcar 711 para el Servicio de Retransmisión de Arizona (AZRS), para solicitar un alojamiento para participar en esta reunión pública. La Ciudad hará todo lo posible para satisfacer cualquier solicitud de último minuto.

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1. Zoom Desktop Client: In your internet browser, enter <https://zoom.us/>. At the top-right of the page, click Resources and then click Download Center. Under Zoom Desktop Client, click the Download button.
 - b. Open the Zoom desktop client and sign in
 - c. Click the Home tab and then Join
 - d. Enter Meeting ID: 847 5640 5298 and enter your full name
 - e. Connect audio and/or video and select Join
2. Zoom Mobile App with Cell Phone or Tablet: Download the Zoom – One Platform to Connect App in either the App Store for iOS or Google Play for Android.
 - a. Select Join Meeting
 - b. Enter Meeting ID: 847 5640 5298
 - c. Enter your full name and select Join
 - d. Enter your screen name and email address and select Continue
 - e. Join Audio with Wi-Fi or Cellular Data
3. Web client/browser: Google Chrome, Internet Explorer, Firefox and Safari on a computer.
 - a. Go to <https://zoom.us/join>
 - b. Enter Meeting ID: 847 5640 5298
 - c. Click Open Zoom Meetings or Join (depending on browser)
 - d. Enter your full name and click Join Audio by Computer

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- a. Dial 1-253-215-8782
- b. Enter Meeting ID: 847 5640 5298 and press #

c. Enter Participate ID and press #, or press # to continue

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Posted on March 20, 2025

Post-Production File

City of Tolleson
Fire Public Safety Personnel Retirement Board Meeting
April 2, 2025

Transcription Provided By:
eScribers, LLC

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Transcription is provided in order to facilitate communication accessibility and may not be a totally verbatim record of the proceedings.

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CHAVIRA: Good evening everyone. I'm chair Christine Chavira and I'd like to call this meeting to order. Please state if you are present.

Board member Daniel Hayes.

Adan Luz Morado.

Sheryl Heier.

HEIER: Present.

CHAVIRA: And Jack Garrison.

GARRISON: Present.

CHAVIRA: Thank you. Board representatives: our board secretary, Wendy Jackson.

JACKSON: Present.

CHAVIRA: And our board attorney, Lesli Sorensen.

SORENSEN: I'm present. Thank you.

CHAVIRA: Thank you so much. Please let it be noted that there is quorum for this meeting.

We're going to move on to our regular agenda items. We're going to have discussion and possible approval of the Fire Public Safety Personnel Retirement Board meeting minutes of March 5th, 2025.

Do we have a motion to approve the March 5th 2025 Fire Public Safety Personnel Retirement Board meeting minutes?

GARRISON: Motion.

CHAVIRA: Do we have a second?

HEIER: I second.

CHAVIRA: Thank you. All in favor, say aye.

GARRISON: Aye.

CHAVIRA: Aye.

HEIER: Aye.

CHAVIRA: All opposed, say nay.

The motion is carried. Thank you.

For discussion, we're going to consider and take action on a membership application.

Ms. Jackson, you have the floor.

JACKSON: Yes. Thank you, Madam Chair, members of the board.

We do have a new hire by the name of Joseph Palacio. His hire date is December 30th, 2024. He is coming from another state, with prior fire experience. His membership effective date in the system would be considered as of February 14th, because that's the date that he came out of the partial recruit academy that they had for him.

In your packet was his medical. And based on his medical, if there are pre-existing conditions, if you can stipulate that in a motion to approve him into the system.

GARRISON: A motion to approve --

JACKSON: But you don't -- okay, great.

CHAVIRA: Mr. Garrison, go ahead.

GARRISON: I would just say that I would provide a motion to approve him into the system.

CHAVIRA: Okay, do we have a second?

SORENSEN: If you could just note, with pre-existing conditions as noted in the record. Thank you.

CHAVIRA: Mr. Garrison?

GARRISON: Yes.

CHAVIRA: Do you want to repeat accepting the pre-existing conditions?

GARRISON: Yes. As noted, with the preconditions noted in his medical records.

CHAVIRA: And do I have a second?

HEIER: I second.

CHAVIRA: Thank you. All those in favor, say aye.

HEIER: Aye.

GARRISON: Aye.

CHAVIRA: Aye.

All those opposed, say nay.

And the motion is carried. Thank you very much. Wendy, is there anything else that we need to address before I adjourn?

JACKSON: No, not for this meeting.

CHAVIRA: Okay. Well thank you everyone. That was smooth sailing. Do we have a motion to adjourn?

HEIER: I'll motion to adjourn.

CHAVIRA: Do we have a second?

GARRISON: I'll second.

CHAVIRA: All in favor, say aye.

HEIER: Aye.

CHAVIRA: Aye.

GARRISON: Aye.

CHAVIRA: All opposed, say nay.

The motion is carried and the meeting is adjourned. Thank you very much everyone.
Have a wonderful evening.

CITY OF TOLLESON
APRIL 2, 2025 FIRE PUBLIC SAFETY PERSONNEL RETIREMENT BOARD MEETING MINUTES

APPROVED:

Christine Chavira

Christine Chavira (Jul 17, 2025 13:49 PDT)

CHRISTINE CHAVIRA, CHAIR

ATTEST:

WJ

Wendy Jackson (Jul 22, 2025 17:28:35 PDT)

WENDY JACKSON, SECRETARY

CERTIFICATION

I HEREBY CERTIFY THAT THE FOREGOING MINUTES ARE A TRUE AND CORRECT COPY OF THE MINUTES OF THE MEETING OF THE FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD OF THE CITY OF TOLLESON, ARIZONA, HELD ON APRIL 2, 2025. I FURTHER CERTIFY THAT THE MEETING WAS DULY CALLED AND HELD, AND THAT A QUORUM WAS PRESENT.

WJ

Wendy Jackson (Jul 22, 2025 17:28:35 PDT)

WENDY JACKSON, SECRETARY