



CITY OF TOLLESON

9055 W. Van Buren St., Tolleson, AZ 85353 • (623) 936-7111 • TTY users, dial 711 for Relay • www.tolleson.az.gov

**TOLLESON CITY COUNCIL MEETING AGENDA
TOLLESON CIVIC CENTER
9055 WEST VAN BUREN STREET, TOLLESON, AZ 85353
ZOOM WEBINAR ID: 840 6967 9194
TUESDAY, JULY 8, 2025
6:00 PM**

Doors open to Council Chambers at 5:45 PM for public seating. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

Members of the public may also participate in the meeting via [Zoom Webinar](https://us02web.zoom.us/j/84069679194) (<https://us02web.zoom.us/j/84069679194>) with a computer or cell phone.

- A. CALL TO ORDER**
- B. INVOCATION/PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. FINAL CALL TO SUBMIT SPEAKER REQUESTS**

All citizens and interested parties wishing to speak before the Council regarding non-agenda items or during a public hearing shall fully complete a Speaker Request Form and submit the form(s) to the City Clerk prior to the meeting being convened. Citizens must complete one form for each item they want to address. Speaker Request Forms are located at the entrance of the Council Chambers. For Zoom participants, click the chat button, and enter your name and the item you would like to address. Submissions should be made no later than the Mayor announcing the "Final Call to Submit Speaker Requests". All speakers will be limited to 3 minutes unless otherwise noted by the Mayor. Speakers are not required to disclose their identities or personal information. You may also submit an online speaker request form at <https://www.tolleson.az.gov/speakerrequest> at least one hour prior to the meeting.

- E. CALL TO THE PUBLIC (NON-AGENDA ITEMS)**

This is the time for the public to comment on non-agenda items. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01.H, action taken as a result of public comment will be limited to (1) responding to criticism; (2) directing staff to review the matter; or (3) asking that a matter be put on a future agenda.



F. SCHEDULED PUBLIC APPEARANCES AND PROCLAMATIONS – FOR DISCUSSION

1. Proclamation declaring August 2025 as Child Support Awareness Month in the City of Tolleson, recognizing the importance of supporting children’s well-being, promoting parental engagement, and strengthening Arizona’s families through economic stability, responsibility, and care. – Corinne Bostick, Project Manager of Department of Economic Security/Division of Child Support Services
2. Introduction of New Employees:
Utilities Department – Daniel Sitter, WWTP Operator
Employee Recognition:
Human Services Department

G. BUSINESS FROM THE FLOOR – PUBLIC HEARINGS AND ACTION ITEMS

H. CONSENT AGENDA – ACTION ITEMS

Items on the Consent Agenda are of a routine nature and are intended to be acted upon in one motion. Council Members may pull items from Consent if they would like them considered separately.

1. Approve Regular City Council Meeting Minutes of June 24, 2025. (City Clerk Department)
2. Approve Claims and Bills Report for the period of June 18, 2025 to July 1, 2025. (Finance Department)
3. Adopt Resolution No. 2612 of the Mayor and Council of the City of Tolleson, Arizona, approving the Intergovernmental Agreement between City of Tolleson and Tolleson Elementary School District relating to School Resource Officer (SRO) services, and authorize the City Manager to execute and deliver said Agreement. The term of this Agreement shall be from last date of execution until the end of the school year on May 22, 2026. The District shall reimburse the City for the total cost of the officer assigned to the District, shared by the Arizona Desert Elementary and Porfirio H. Gonzales Elementary school sites, in the amount of \$150,741.20 for a 10-month assignment in the 2026 Fiscal Year. (Police Department)
4. Approve First Amendment to the Cooperative Purchasing Agreement between the City of Tolleson and Capital Pump & Equipment, LLC for Maintenance, Repair and Operation (MRO) Equipment, Supplies, Materials and Services, and authorize the City Manager to execute and deliver said Agreement. The City desires to amend the existing Agreement to increase the annual aggregate amount from \$100,000 to \$300,000 for additional equipment and services. (Utilities Department)
5. Approve the Purchase Agreement between the City of Tolleson and Solenis LLC for the chemical Polymer for use at the Tolleson Wastewater Treatment Plant, and authorize

the City Manager to execute and deliver said Agreement. The City shall pay the Vendor for the Initial Term, \$1.687 per pound of Polymer. The annual aggregate amount is not to exceed \$250,000 per year. This Agreement shall be effective for one year and shall automatically renew for up to four successive one-year terms. (Utilities Department)

6. Approve the Purchase Agreement between the City of Tolleson and Thatcher Company of Arizona, Inc. for the chemical Sodium Bisulfite (38%) for use at the Tolleson Wastewater Treatment Plant, and authorize the City Manager to execute and deliver said Agreement. The City shall pay the Vendor for the Initial Term, \$2.07 per Gallon of Sodium Bisulfite (38%). The annual aggregate amount is not to exceed \$200,000 per year. This Agreement shall be effective for one year and shall automatically renew for up to four successive one-year terms. (Utilities Department)
7. Approve the Purchase Agreement between the City of Tolleson and Thatcher Company of Arizona, Inc. for the chemical Sodium Hydroxide (50%) for use at the Tolleson Wastewater Treatment Plant, and authorize the City Manager to execute and deliver said Agreement. The City shall pay the Vendor for the Initial Term, \$2.61 per Gallon of Sodium Hydroxide (50%). The annual aggregate amount is not to exceed \$200,000 per year. This Agreement shall be effective for one year and shall automatically renew for up to four successive one-year terms. (Utilities Department)
8. Approve the Purchase Agreement between the City of Tolleson and Univar Solutions USA LLC for the chemical Sodium Hydroxide (25%) for use at the Tolleson Wastewater Treatment Plant, and authorize the City Manager to execute and deliver said Agreement. The City shall pay the Vendor for the Initial Term, \$1.3662 per Gallon of Sodium Hydroxide (25%). The annual aggregate amount is not to exceed \$200,000 per year. This Agreement shall be effective for one year and shall automatically renew for up to four successive one-year terms. (Utilities Department)
9. Adopt Resolution No. 2611 of the Mayor and City Council of the City of Tolleson, Arizona, adopting the Articles of Incorporation of the Tolleson Alliance Against Substance Abuse (TAASA); approving the Bylaws of TASAA; and appointing Incorporators and the Board of Directors for TAASA. (City Council)
10. Amend the City of Tolleson Employee Handbook, Section 400, to add Section 400.12 - Use of Physical Two-Factor Authentication, permitting the use of YubiKeys as an alternative to mobile-based authentication for accessing City-managed systems. (Employee Resources Department)
11. Approve First Amendment to the Cooperative Purchasing Agreement between the City of Tolleson and Border States Industries, Inc. for additional Maintenance Repair and Operation (MRO) equipment, supplies, materials and services, and authorize the City Manager to execute and deliver said Agreement. The City desires to amend the

existing Agreement to increase the annual aggregate amount from \$100,000 to \$150,000 for additional materials and services. (Utilities Department)

12. Approve the Professional Services Agreement between the City of Tolleson and A & Sons Electric, Inc. for generator wiring at the Parks and Recreation Center, and authorize the City Manager to execute and deliver said Agreement. The City shall pay the Vendor a price not to exceed \$250,000 as set forth in the Fee Proposal for the services. This Agreement shall remain in full force and effect until June 30, 2026. (Parks and Recreation Department)
13. Adopt Resolution No. 2614 of the Mayor and City Council of the City of Tolleson, Arizona, expressing support for the WESTMARC Foundation, and authorizing the City of Tolleson to act as fiscal agent for the WESTMARC Foundation in connection with the Ak-Chin Indian Community Prop 202 12% Grant Program. (City Management Department)

I. REGULAR AGENDA – ACTION ITEMS

1. Adopt/Deny Resolution No. 2613 of the Mayor and City Council of the City of Tolleson, Arizona, approving a Purchase and Sale Agreement between the City of Tolleson, as purchaser, and Di-Mor Business Forms Inc., as seller, for the acquisition of real property located at 9360 W. Van Buren Street, Tolleson, Arizona (Maricopa County Assessor's Parcel Numbers 102-50-024, 102-50-025, 102-50-026, and 102-50-027) in the amount of \$1,355,000; and authorizing the City Manager to execute all necessary documents. (Development Services Department)

J. WORK STUDY AND PRESENTATIONS – FOR DISCUSSION

K. MAYOR AND CITY MANAGER'S REPORT OF CURRENT EVENTS – FOR DISCUSSION

1. Community Events Update – Randy Babchuk, Field Operations/Parks & Recreation Director
2. Reminder: The City Council Meetings scheduled on Tuesday, July 22, 2025 and Tuesday, August 12, 2025 have been cancelled for summer recess.

L. ADJOURNMENT

Pursuant to A.R.S. § 38-431.01 and A.R.S. § 38-431.02, notice is hereby given to the members of the Tolleson City Council and to the general public that the Council of the City of Tolleson will hold a meeting open to the public. Council Members of the City of Tolleson will attend by telephone/video conference call.

Note: The City Council of the City of Tolleson, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in conformation with A.R.S. § 38.431.03 for legal advice from the City Attorney.

Zoom's live transcription feature can provide automatic captioning by clicking on the Closed Caption (CC) button during the meeting.

THE CITY OF TOLLESON ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. With at least two business days advance notice, accommodations can be provided at this meeting for individuals with vision, hearing and/or speech disabilities, including a transcriber, large print, an interpreter, an assistive listening device, etc. Please call the City Clerk at (623) 936-7111, or TTY users may dial 711 for Arizona Relay Service (AZRS), to request an accommodation to participate in this public meeting. The City will try its best to accommodate any last minute requests.

LA CIUDAD DE TOLLESON SE ESFUERZA PARA HACER TODAS LAS REUNIONES PÚBLICAS ACCESIBLE PARA INDIVIDUOS CON DISCAPACIDADES. Con al menos dos días laborables de previo aviso, se pueden proporcionar adaptaciones en esta reunión para personas con discapacidades visuales, auditivas o del habla, incluido un transcriptor, letra grande, un intérprete, un dispositivo de asistencia auditiva, etc. Llame a la Secretaría Municipal al (623) 936-7111, o los usuarios de TTY pueden marcar 711 para el Servicio de Retransmisión de Arizona (AZRS), para solicitar un alojamiento para participar en esta reunión pública. La Ciudad hará todo lo posible para satisfacer cualquier solicitud de último minuto.

Prerequisites for attending Zoom Webinars (one required):

1. Zoom Desktop Client: Navigate to the [Zoom website \(https://zoom.us/\)](https://zoom.us/) in your internet browser. At the top-right of the page, click Resources and then click Download Center. Under Zoom Desktop Client, click the Download button.
 - a. Open the Zoom desktop client and sign in
 - b. Click the Home tab and then Join
 - c. Enter Meeting ID: 840 6967 9194 and enter your full name
 - d. Connect audio and/or video and select Join
2. Zoom Mobile App with Cell Phone or Tablet: Download the Zoom - One Platform to Connect App in either the App Store for iOS or Google Play for Android.
 - a. Select Join Meeting
 - b. Enter Meeting ID: 840 6967 9194
 - c. Enter your full name and select Join
 - d. Enter your screen name and email address and select Continue
 - e. Join Audio with Wi-Fi or Cellular Data
3. Web client/browser: Google Chrome, Internet Explorer, Firefox and Safari on a computer.
 - a. Go to the [Zoom website \(https://zoom.us/\)](https://zoom.us/)
 - b. Enter Meeting ID: 840 6967 9194
 - c. Click Open Zoom Meetings or Join (depending on browser)

- d. Enter your full name and click Join Audio by Computer
4. Alternate Option via Telephone with Audio Only:
- a. Dial 253-215-8782
 - b. Enter Meeting ID: 840 6967 9194 and press #
 - c. Enter Participate ID and press #, or press # to continue

For technical support or questions in accessing the meeting, please email the [Information Technology Department](#) (ITsupport@tolleson.az.gov) or call Zoom Support at 888-799-9666.

Posted on July 3, 2025.