



# CITY OF TOLLESON

9055 W. Van Buren St., Tolleson, AZ 85353 • (623) 936-7111 • TTY users, dial 711 for Relay • [www.tolleson.az.gov](http://www.tolleson.az.gov)

**TOLLESON CITY COUNCIL MEETING AGENDA  
TOLLESON CIVIC CENTER  
9055 WEST VAN BUREN STREET, TOLLESON, AZ 85353  
ZOOM WEBINAR ID: 840 6967 9194  
TUESDAY, APRIL 8, 2025  
6:00 PM**

Doors open to Council Chambers at 5:45 PM for public seating. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back into Council Chambers when the Council returns from executive session.

Members of the public may also participate in the meeting via [Zoom Webinar](https://us02web.zoom.us/j/84069679194) (<https://us02web.zoom.us/j/84069679194>) with a computer or cell phone.

- A. CALL TO ORDER**
- B. INVOCATION/PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. FINAL CALL TO SUBMIT SPEAKER REQUESTS**

All citizens and interested parties wishing to speak before the Council regarding non-agenda items or during a public hearing shall fully complete a Speaker Request Form and submit the form(s) to the City Clerk prior to the meeting being convened. Citizens must complete one form for each item they want to address. Speaker Request Forms are located at the entrance of the Council Chambers. For Zoom participants, click the chat button, and enter your name and the item you would like to address. Submissions should be made no later than the Mayor announcing the "Final Call to Submit Speaker Requests". All speakers will be limited to 3 minutes unless otherwise noted by the Mayor. Speakers are not required to disclose their identities or personal information. You may also submit an online speaker request form at <https://www.tolleson.az.gov/speakerrequest> at least one hour prior to the meeting.

- E. CALL TO THE PUBLIC (NON-AGENDA ITEMS)**

This is the time for the public to comment on non-agenda items. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01.H, action taken as a result of public comment will be limited to (1) responding to criticism; (2) directing staff to review the matter; or (3) asking that a matter be put on a future agenda.



**F. SCHEDULED PUBLIC APPEARANCES AND PROCLAMATIONS – FOR DISCUSSION**

1. Proclamation declaring April 2025 as Fair Housing Month in the City of Tolleson to ensure equal opportunities in housing, urging all citizens of this community to comply with the letter and spirit of the Fair Housing Law. – Noel Schaus, Housing Revitalization Manager
2. Introduction of New Employees:  
Fire Department – Joseph Palacio, Firefighter  
Human Services Department – Lourdes Valenzuela, Assistant Cook
3. Recognition of K-9 Sem’s Retirement – Rudy Mendoza, Police Chief

**G. BUSINESS FROM THE FLOOR – PUBLIC HEARINGS AND ACTION ITEMS**

**H. CONSENT AGENDA – ACTION ITEMS**

Items on the Consent Agenda are of a routine nature and are intended to be acted upon in one motion. Council Members may pull items from Consent if they would like them considered separately.

1. Approve Regular City Council Meeting Minutes of March 25, 2025. (City Clerk Department)
2. Approve Claims and Bills Report for the period of March 19, 2025 to April 1, 2025. (Finance Department)
3. Approve First Amendment to the Cooperative Purchasing Agreement between the City of Tolleson and Matlick Enterprises, dba United Fire Company, for solutions for emergency response, firefighting and safety equipment and supplies, and authorize the City Manager to execute and deliver said Agreement. The City desires to amend the existing Agreement to increase the annual aggregate amount from \$100,000 to \$250,000 for equipment and supplies. (Fire Department)
4. Amend the City of Tolleson Employee Handbook, Section 617, by adopting a Smoking and Tobacco Use Policy prohibiting smoking and the use of tobacco and nicotine products by employees, contractors, and volunteers during working hours on all City-owned, leased, or controlled property, effective July 1, 2025. (Employee Resources Department)

**I. REGULAR AGENDA – ACTION ITEMS**

1. Adopt/Deny Ordinance No. 618 N.S. of the Mayor and City Council of the City of Tolleson, Arizona, amending the Code of Tolleson, Arizona, by amending Chapter 2 - Administration by adding a new Article 2-10 - Regulation of Smoking and Use of Tobacco Products at or near City Facilities; providing for repeal of conflicting

ordinances; providing authorization; providing for severability; providing for penalties; and setting an effective date of July 1, 2025. (Emergency Preparedness Department)

2. Adopt/Deny Resolution No. 2599 of the Mayor and City Council of the City of Tolleson, Arizona, authorizing the negotiation of and the acquisition of real property located at 9258 West Van Buren Street, Tolleson, AZ, Maricopa County Parcel No. 102-49-031, for public purposes; authorizing and directing the Mayor, City Manager, City Engineer, and City Attorney to negotiate and acquire title to certain parcels of real property on behalf of the City by donation, eminent domain, or purchase for an amount not to exceed \$2,025,000, plus acquisition and closing costs; and authorizing the use of contingency funds for said acquisition. (Development Services Department)

**J. WORK STUDY AND PRESENTATIONS – FOR DISCUSSION**

1. FY 2026 Second Budget Work Study – Kevin Artz, Chief Financial Officer
2. Discussion on Mayoral Term Limits – Requested by Mayor Juan F. Rodriguez | Presented by Justin Pierce, City Attorney

**K. MAYOR AND CITY MANAGER’S REPORT OF CURRENT EVENTS – FOR DISCUSSION**

1. Community Events Update – Randy Babchuk, Field Operations/Parks & Recreation Director

**L. ADJOURNMENT**

Pursuant to A.R.S. § 38-431.01 and A.R.S. § 38-431.02, notice is hereby given to the members of the Tolleson City Council and to the general public that the Council of the City of Tolleson will hold a meeting open to the public. Council Members of the City of Tolleson will attend by telephone/video conference call.

Note: The City Council of the City of Tolleson, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in conformation with A.R.S. § 38.431.03 for legal advice from the City Attorney.

Zoom’s live transcription feature can provide automatic captioning by clicking on the Closed Caption (CC) button during the meeting.

THE CITY OF TOLLESON ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO INDIVIDUALS WITH DISABILITIES. With at least two business days advance notice, accommodations can be provided at this meeting for individuals with vision, hearing and/or speech disabilities, including a transcriber, large print, an interpreter, an assistive listening device, etc. Please call the City Clerk at (623) 936-7111, or TTY users may dial 711 for Arizona Relay Service (AZRS), to request an accommodation to participate in this public meeting. The City will try its best to accommodate any last minute requests.

LA CIUDAD DE TOLLESON SE ESFUERZA PARA HACER TODAS LAS REUNIONES PÚBLICAS ACCESIBLE PARA INDIVIDUOS CON DISCAPACIDADES. Con al menos dos días laborables de previo aviso, se pueden proporcionar adaptaciones en esta reunión para personas con discapacidades visuales, auditivas o del habla, incluido un transcriptor, letra grande, un intérprete, un dispositivo de asistencia auditiva, etc. Llame a la Secretaría Municipal al (623) 936-7111, o los usuarios de TTY pueden marcar 711 para el Servicio de Retransmisión de Arizona (AZRS), para solicitar un alojamiento para participar en esta reunión pública. La Ciudad hará todo lo posible para satisfacer cualquier solicitud de último minuto.

Prerequisites for attending Zoom Webinars (one required):

1. Zoom Desktop Client: Navigate to the [Zoom website \(https://zoom.us/\)](https://zoom.us/) in your internet browser. At the top-right of the page, click Resources and then click Download Center. Under Zoom Desktop Client, click the Download button.
  - a. Open the Zoom desktop client and sign in
  - b. Click the Home tab and then Join
  - c. Enter Meeting ID: 840 6967 9194 and enter your full name
  - d. Connect audio and/or video and select Join
2. Zoom Mobile App with Cell Phone or Tablet: Download the Zoom - One Platform to Connect App in either the App Store for iOS or Google Play for Android.
  - a. Select Join Meeting
  - b. Enter Meeting ID: 840 6967 9194
  - c. Enter your full name and select Join
  - d. Enter your screen name and email address and select Continue
  - e. Join Audio with Wi-Fi or Cellular Data
3. Web client/browser: Google Chrome, Internet Explorer, Firefox and Safari on a computer.
  - a. Go to the [Zoom website \(https://zoom.us/\)](https://zoom.us/)
  - b. Enter Meeting ID: 840 6967 9194
  - c. Click Open Zoom Meetings or Join (depending on browser)
  - d. Enter your full name and click Join Audio by Computer
4. Alternate Option via Telephone with Audio Only:
  - a. Dial 253-215-8782
  - b. Enter Meeting ID: 840 6967 9194 and press #
  - c. Enter Participate ID and press #, or press # to continue

For technical support or questions in accessing the meeting, please email the [Information Technology Department](#) ([ITsupport@tolleson.az.gov](mailto:ITsupport@tolleson.az.gov)) or call Zoom Support at 888-799-9666.

Posted on April 3, 2025.

Amended on April 7, 2025 at 12:00 PM.